

استمارة وصف البرنامج الأكاديمي للكليات والمعاهد

University: Northern Technical College

College of Polytechnic / Kirkuk

Department of Legal Administration

College/Institute: Academic Department

Date of File Completion: March 31, 2025

Academic or Professional Program Name: Diploma in Legal Administration Techniques

Final Certificate Name: Diploma in Legal Administration

Study System: Coursework

Date of Description Preparation: March 31, 2024

Date of File Completion: March 31, 2024

Description Prepared: March 31, 2024

File Completed: March 31, 2024

Signature:

Name of Department Head:

Dr. Ali Adnan Alwan

Name of Scientific Assistant:

Assistant Professor Zuhair Shukr Mahmoud

Date:

Date:

File reviewed by the Quality Assurance and University Performance Division

Name of Head of the Quality Assurance and University Performance Division:

Assistant Lecturer Alaa Nazim Abdul

Date Signature

Dean's Approval

Prof. Dr.
Ashty Mahdy Aaref
Dean of
Kirkuk Technical Institute

Ministry of Higher Education and Scientific Research
, Scientific Supervision and Evaluation Authority,
Department of Quality Assurance and Academic Accreditation

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Academic Program Description:

:Program Vision .

The Department of Legal Management Technologies seeks to prepare graduates in the field of legal .management to work in government departments

:Program message -۲

scientific competencies in the field of legal management techniques to serve the Working to prepare .local community and acquire cognitive skills from a legal and scientific perspective

:Program objectives -۳

ical applications in solving Understanding and comprehending legal materials and their pract problems in society at all its levels, and developing solutions by keeping pace with the amendment of .laws to keep up with changes in society

:Program accreditation -۴

nothing

:Other external influences -۵

nothing

Program structure-٦

Notes	Percentage	Study units	Number of courses	Program structure
Mandatory, optional, essential		١٠٢	٣٦	University requirements
			Yes	Institute requirements
			Yes	Department requirements
			Yes	Summer training
			hingnot	Other

.The notes may include whether the course is core, elective, or compulsory

Program Structure : The program consists of two levels, the first and the second, and includes -٧
ompulsory courses from the preparatory and supplementary) courses, including basic, elective, and c)
:university, institute , or specialization, as follows

units, (٥١)First) The first academic level, which consists of two courses and a total of :hours, as follows (٥١)which corresponds to

(٢٩)units out of a total of (٢٦)mic level consists of The first course of the first acade -١
units. The course consists of compulsory university courses, elective courses, and
.specialization courses

Notes	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	2	٠	2	Human rights d democracyan	١
Mandatory / University	٢	٠	٢	English language	٢
Mandatory/University	2	1	١	computer	٣
Compulsory/Institute	٣	٢	١	Principles of Statistics	٤
specialty	٣	٢	١	Introduction to the Study of Law	٥
specialty	٣	٢	١	Personal Status awL	٦
specialty	٤	٢	٢	Penal Code General) (Section	٧

specialty	٤	٢	٢	Sources of commitment	٨
Optional/Institute	٣	٢	١	Constitutional law	٩
Optional/Institute	٣	٢	١	Intellectual property protection	١٠
	٢٩	15	14	the total	

units out of a total of (٢٣) The second academic level consists of ٢ units. The course consists of compulsory university courses, elective courses, (٢٥) :and specialization courses, as follows

Notes	Total units	Number of rshou	Number of hours n	Name of the material	T
Mandatory / University	2	٠	2	Arabic	١
Compulsory / Institute	٣	٢	١	Principles of Management	٢
Mandatory/University	٢	١	١	computer	٣
Specialty/Supplement	٣	٢	١	Introduction to the Study of Law	٤
y/SupplementSpecialt	٣	٢	١	Personal Status Law	٥
Specialty/Supplement	٤	٢	٢	Penal Code Special) (Section	٦
Specialty/Supplement	٤	٢	٢	Sources of commitment	٧
Optional/University	٢	١	١	University sports	٨
	٢٥	١٣	١٢	the total	

courses and a total of The second academic level, which consists of two c -Second :hours, as follows (٥٠) units, which corresponds to (٥٠)

units out of a total of (٢٧) The first course of the second academic level consists of ١ units. The course consists of compulsory university courses, elective courses, (٣١) .specialization courses and

Notes and	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	٢	٠	٢	English language	١
Compulsory / Institute	٣	٢	١	business -E management	٢
specialty	٣	٢	١	Enforcement Law	٣
specialty	٤	٢	٢	ive LawAdministrat	٤
specialty	٤	٣	١	Civil Procedure Code	٥
specialty	٥	٣	٢	Code of Criminal Procedure	٦
Optional section	٤	٢	٢	Sale contract	٧
Optional section	٤	٢	٢	Investment contract	٨
Mandatory university	٢	٠	٢	Crimes of the Ba'ath regime (University compulsory course)	٩
Required	٣١	١٦	١٥	the total	

units out of a total (٢٨)The second course of the second academic level consists of --٢ units. The course consists of compulsory university courses, elective courses, (٢٨)of .courses and specialization

Notes	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	٢	٠	٢	Professional ethics	١
Optional/Institute	٣	٢	١	Principles of Economics	٢
specialty	٣	٢	١	Real Estate Registration Law (Supplementary)	٣
specialty	٤	٢	٢	dministrative A Judiciary (Supplementary)	٤
specialty	٤	٣	١	Law of Evidence (Supplementary)	٥
specialty	٣	٢	١	Legal readings in English	٦
specialty	٢	٢		Research project	٧
specialty	٣	٢	١	Commercial Law	٨
ityMandatory univers	٢	١	١	computer	٩
Mandatory university	٢	٠	٢	Arabic	١٠
	٢٨	١٥	١٣	the total	

Description Program Academic

important most the Requiring brief In . below described is program academic This
 , student the for outcomes ninglear expected the and program the of features
 A .opportunities available the of most the made had He whether demonstrating
 . this accompanies program the within course each of description

Kirkuk/University Technical Northern Institute Technical	institution Educational	١
Department Legal	Center / Department	٢
Department Legal	professional or academic of Name program	٣
Legal in Diploma Technical Management	certificate final of Name	٤
annual	(other/courses/annual) system Academic	٥
ABET	Program Accredited	٦
support to personnel qualified Preparing field legal the in institutions state program training summer the through	influences external Other	٧
٢٠٢٤/٣/٣١	description of preparation of Date	٨
a Preparing to aims study institute's The of capable duatesgra of generation the in developments with pace keeping and specialization legal of field to competence and ability the possessing private and public in services provide serves that way a in institutions sector To addition .members its and society that considering ,personalities eirth build differs that stage advanced an in are they the as , stage preparatory the from of stage a is stage education higher .formation and building	Objectives Program Academic	٩

assessment and ,methods learning and teaching ,outcomes Program	١٠
objectives Cognitive –A	
supporting and ,management ,law in knowledge apply to ability student's The sciences	١–A
and principles ethical and professional the of knowledge student's The .specialization of field their of responsibilities	٢–A
and ,professionals ,faculty with outcomes course evaluate to students Enabling .them improving of aim the with employers	٣–A
commitment of values ,laws prevailing ,skills leadership learn should student The .sother for respect and ,behavior ethical and	٤–A
skills specific–Program Objectives – B	
.teams multidisciplinary into integrate and work to students Preparing	١–B
and analyze to as well as ,panels discussion conduct and design to students Training .laws prevailing interpret	٢–B
for tools specialized and ,skills ,technologies modern use to ntsstude Training .law the managing	٣–B
of field the in problems legal formulate and identify to student the train To specialization	٤–B
methods learning and Teaching	
Discussion / visits Field / dialogue and Discussion / ureslect Practical / lectures Theoretical)	
((training Summer / research Graduation / examples Solving / sessions	
methods Assessment	
((exams final and Midterm / attendance Daily / reports Weekly / tests Written / tests Oral))	
objectives based–value and Affective –C	
of field the in involved those with effectively communicating in interest student's The specialization legal and administrative	١–C
of necessity the and records legal using of importance the of awareness student's The law of field the in developments latest the about nformedi Staying	٢–C
the serves that learning in engage to ability and need the of recognition student's The future the towards deeply look to and community	٣–C
to necessary learning of importance the to student the obligate to Working locally both ,levels constitutional and legal the on solutions of impact the understand	٤–C

.globally and	
methods learning and Teaching / sexample Solving / activities Office / visits Field / lectures Practical / lectures Theoretical)) ((training Summer / project Graduation	
methods Assessment ((record cumulative Student's/Observation/tests Written/tests Oral))	
personal and employability to related skills other) skills transferable and General –D (development	
workplace student's the in confidence–self student's eth enhance to Working	١–D
modern of use the through interpretation its and law of principles the learns student The . law of field the in methods	٢–D
. resoftwa diagnosis flaw legal latest the with work to learned student The	٣–D
The .disciplines relevant the with familiar and knowledgeable be should student The , research operations ,economics ,management) disciplines similar to adapt to ability (science computer	٤–D
methods learning and Teaching Solving / sessions Discussion / visits Field / lectures Practical / lectures Theoretical)) ((training Summer / project Graduation / examples	
methods Assessment ((exams final and Midterm / attendance Daily / reports Weekly / tests Written / tests Oral))	
velopmentde personal for Planning	١٢
of field the within universities and sectors private and public the to visits field Conducting .specialization legal the in developments field the about learn to specialization	
courses training and ,seminars scientific ,panels discussion in students Engaging	
or college the in enrollment to related regulations establishing) criteria Admission (institute	١٣
is which ,plan admission central the of part are studies morning for criteria admission The with conjunction in ,Research Scientific and Education Higher of Ministry the by approved .studies morning for plan admission actual the	
program the about information of sources Key	١٤

and university the in committees sectoral the by approved are resources and programs The
the of nature the suits that manner a in meetings annual through updated periodically are
.management legal as such ,content material's

Course description template

This academic program description provides a concise summary of the outcomes for the student, program's key features and expected learning demonstrating whether they have made the most of the available opportunities, and is accompanied by a description of each course within the .program

–	Course Objectives	^
sessmentProgram outcomes, teaching and learning methods, and as		9
Cognitive objectives –A		
To qualify the graduate scientifically in the field of legal administration, by introducing the basic scientific concepts related to the Personal pushing the and (.inheritance, etc –divorce –Status Court (marriageudent towards scientific research outside the framework of the st .curriculum		١ –A
specific skills–Program Objectives–b		
The ability to grasp legal principles and extract relevant conclusions in .the field of personal status law and its branches		١ –B
and learning methods Teaching		
Theoretical lectures / Practical lectures / Field visits / Solving examples /))		

((Discussion sessions / Summer training	
Assessment methods (oral tests/written tests/weekly reports/daily (attendance/term and final exams	
goals Affective –C	
Performing his duties at the workplace with high professional motivation, relying on law, Sharia, custom, jurisprudence, and Islamic .jurisprudence	١ –C
Teaching and learning methods	
ng examples / Theoretical lectures / Practical lectures / Field visits / Solvi)) ((Discussion sessions / Summer training	
Assessment methods	
((Oral tests/Written tests/Observation/Student daily attendance record))	
General and transferable skills (other skills related to employability and –D (personal development	
ing their discussion skillsDevelop	١ –D
the student and research capabilities and move To raise their scientific . from the stage of teaching to learning	٢ –D

Infrastructure		١ ،
Available free of charge in the department and the institute's library	booksRequired text	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	Electronic references, websites	*
Available in the department building	Virtual Court	
Available in the department building	lab Computer	

Curriculum Development Plan	١١
Developing curricula that are compatible with applicable laws and prevailing regulations	*
Holding seminars and scientific conferences aimed at updating school curricula	*
field of specialization Keeping up with scientific developments in the	*

Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, available demonstrating whether they have made the most of the opportunities, and is accompanied by a description of each course within the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
theory Obligation DIL 13	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٩
Cognitive objectives –A		
Voluntary and) Defining the sources of obligation for the student tary sources) and the use of practical methods in explaining involun the dissolution –the contract in terms of (the elements of the contract (and the gain without cause –the illegal act –of the contract		١ –A

specific skills–Program Objectives–b		
legal concepts contracts and use student to deal with	Enabling the student to	1–B
.and invalid contracts and methods in analyzing valid		
Teaching and learning methods		
Theoretical lectures / Practical lectures / Field visits / Solving examples /))		
((ngDiscussion sessions / Summer training		
Assessment methods		
Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and))		
((final exams		
based objectives–Affective and value –C		
Performing his duties at the workplace with professional motivations		1–C
methods Teaching and learning		
Theoretical lectures / Practical lectures / Field visits / Solving examples /))		
((Graduation project / Summer training		
Assessment methods		
((Oral tests/Written tests/Observation/Student's cumulative record))		
her skills related to employability and General and transferable skills (ot –D		
(personal development		
Developing their dialogue skills		1–D
Raising their research awareness and moving the student from the		2–D
stage of teaching to learning		

Infrastructure		1.
Available free of charge in the	Required textbooks	*
department and the institute's library		

Available free of charge in the department and the institute's library	Main (Main) References	*
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Curriculum Development Plan	١١
Developing curricula that are compatible with state institutions concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
up with scientific developments in the field of specialization Keeping	*

Internet network	Electronic references, websites	*
Available in the department	Virtual Court	
able in the departmentAvail	Computer Center	

Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, hether they have made the most of the available demonstrating w opportunities, and is accompanied by a description of each course within .the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	ent / Scientific Departm Center	٢

Introduction to the Study of LawDIL 15	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٩
Cognitive objectives –A		
student with the importance of studying law, given To familiarize the its crucial role in organizing legal rules, and to provide the student .with official and interpretive sources of law (Private –General)		١ –A
s, and The student's familiarity with primary and explanatory source the student's knowledge of legal principles according to applicable .laws and prevailing legal instructions		١ –B
Teaching and learning methods Theoretical lectures / Lectures Process / Field visits / Solving examples / Discussion sessions / Summer rainingt		
Evaluation methods Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and)) ((final exams		
based objectives–Affective and value –C		
Performing his duties at the workplace with professional motivations .onal ethicsand adhering to professi		١ –C

Teaching and learning methods	
Theoretical lectures / Practical lectures / Field visits / Solving examples /)) ((Graduation project / Summer training	
Assessment methods	
((Oral tests/Written tests/Observation/Student's cumulative record))	
General and transferable skills (other skills related to employability and –D (personal development	
Improving their discussion skills	١ –D
Raising their research awareness and moving the student from the stage of teaching to learning	٢ –D

Infrastructure		١ .
Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	Electronic references, websites	*
in the department Available	Computer Center	

Curriculum Development Plan		١ ١
Developing curricula that are compatible with state institutions concerned with the legal aspect		*
Holding seminars and scientific conferences aimed at updating school curricula		*
up with scientific developments in the field of specialization Keeping		*

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Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, whether they have made the most of the available demonstrating opportunities, and is accompanied by a description of each course within the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Department / Scientific Department Center	٢
DIL 16 Management Principles	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٩
Cognitive objectives –A		
basic concepts related to the administrative To provide the student with b .activities practiced by the organization and their applications		١ –A
specific skills objectives–Program		

To enable the student to grasp the concept of modern management in the .the information needed to work in this field and to acquire legal work field of	١-B
Teaching and learning methods Theoretical lectures / Practical lectures / Field visits / Solving examples /)) ((Discussion sessions / Summer training	
Assessment methods ly reports / Daily attendance / Midterm and Oral tests / Written tests / Week)) ((final exams	
based objectives-Affective and value -C	
Performing his duties at the workplace with professional motivation ١-C	

Teaching and learning methods ld visits / Solving examples / Theoretical lectures / Practical lectures / Fie)) ((Graduation project / Summer training	
Assessment methods ((Oral tests/Written tests/Observation/Student's cumulative record))	
. (General and transferable skills (other skills related to employability -D	
discussion skillsImproving their d	١-D
Raising their research awareness and moving the student from the stage of teaching to learning	٢-D

Infrastructure	١٠
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Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	Electronic references, websites	*
Available in the department	Computer Center	

Curriculum Development Plan	١١
Developing curricula that are compatible with state institutions	*
Concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
Keeping up with scientific developments in the field of specialization	

Course description template

Program description provides a concise summary of the This academic program's key features and expected learning outcomes for the student, demonstrating whether they have made the most of the available opportunities, and is accompanied by a description of each course within the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
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Legal Department	Scientific Department Center /	٢
Applications ComputerDIL 17	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	er/YearSemest	٥
Program outcomes, teaching and learning methods, and assessment		٩
Cognitive objectives –A		
Teaching the student computer skills and internet principles in their field of specialization		١ –A
specific skills objectives–Program		
world scenarios-c legal software to virtually simulate realUsing scientific legal problems using computers and solve		١ –B
Teaching and learning methods		
Theoretical lectures / Practical lectures / Field visits / Solving examples /)) ((Discussion sessions / Summer training		
Assessment methods		
Oral tests / Written tests / Weekly reports / Daily attendance / Midterm)) ((and final exams		
based objectives–Affective and value –C		
Performing his duties at the workplace with professional motivations		١ –C
odsTeaching and learning meth		
Theoretical lectures / Practical lectures / Field visits / Solving examples /)) ((Graduation project / Summer training		
Assessment methods		

((Oral tests/Written tests/Observation/Student's cumulative record))	
skills related to employability and General and transferable skills (other s –D (personal development	
Improving their discussion skills	١ –D
Raising their research awareness and moving the student from the stage of teaching to learning	٢ –D

Infrastructure		١ ،
Available free of charge in the ent and the institute's librarydepartm	Required textbooks	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	Electronic references, websites	*
Available in the department	Computer Center	

riculum Development PlanCurr	١ ١
state institutions Developing curricula that are compatible with concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
d of specializationKeeping up with scientific developments in the fiel	*

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, able demonstrating whether they have made the most of the available opportunities, and is accompanied by a description of each course within the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
Legal readings :In EnglishDIL 18	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٩
Cognitive objectives –A		
he Introducing the student to English terms in the field of vocabulary of study plan for the Department of Legal Administration in order to understand the terms presented in the administrative and accounting .aspects		١–A
specific skills objectives–Program		
n English, It enables the student to read topics related to his specialization thus giving him the opportunity to communicate with everything that is new .in the field of legal specialization in books, research, magazines and others		١–B
Teaching and learning methods sits / Solving examples / Theoretical lectures / Practical lectures / Field vi)) ((Discussion sessions / Summer training		

Assessment methods	
Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and)) ((final exams	
based objectives–Affective and value –C	
ace with professional motivationsPerforming his duties at the workpl	١ –C

Teaching and learning methods	
Theoretical lectures / Practical lectures / Field visits / Solving examples /)) ((Graduation project / Summer training	
Assessment methods	
((s cumulative record'Oral tests/Written tests/Observation/Student))	
General and transferable skills (other skills related to employability and –D (personal development	
Improving their discussion skills	١ –D
Raising their research awareness and moving the student from the stage of ngteaching to learni	٢ –D

Infrastructure		١ ،
Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	s, Electronic reference websites	*

Curriculum Development Plan		١ ١
Developing curricula that are compatible with state institutions		*

concerned with the legal aspect

Holding seminars and scientific conferences aimed at updating school curricula

Developments in the field of specialization Keeping up with scientific developments

*

*

Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, the most of the available demonstrating whether they have made the opportunities, and is accompanied by a description of each course within the .program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
Human Rights and Democracy Human Rights Development Institute (HDRI) 19	Course Code Name	٣
Mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٦
Cognitive objectives –A		
Human Rights and Democracy (origin and Understanding the principles of human rights and democracy) (development)		١-A
Specific skills objectives–Program		

A detailed explanation of the principles of human rights and democracy and how to live under their umbrella		1-B
Teaching and learning methods res / Field visits / Examples / Discussion Theoretical lectures / Practical lectu)) ((sessions / Summer training		
Assessment methods Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and)) ((final exams		
based objectives–Affective and value –C		
workplace with professional motivations Performing his duties at the		1-C
Teaching and learning methods Theoretical lectures / Practical lectures / Field visits / Solving examples /)) ((Graduation project / Summer training		
Assessment methods ((udent's cumulative recordOral tests/Written tests/Observation/St))		
General and transferable skills (other skills related to employability and –D (personal development		
Developing their discussion skills		1-D
Raising their research awareness and moving the student from the stage of learning teaching to		2-D

Infrastructure		1.
Available free of charge in the department and the institute's library	Required textbooks	*

Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	References, Electronic r websites	*

Curriculum Development Plan	١١
Developing curricula that are compatible with state institutions concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
ic developments in the field of specializationKeeping up with scientif	*

Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, made the most of the available demonstrating whether they have m opportunities, and is accompanied by a description of each course within .the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
nglish LanguageE DIL 10	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥

hours per year (۳۰)	Total number of study hours	۶
Cognitive objectives –A		
Learning the basics of the English language and its general rules . phrases erstanding conversational techniques and quoting legalUnd		۱ –A
specific skills–Program Objectives–b		
The ability to interact with people in several fields within the same .discipline		۱ –B
.ationThe ability to use modern methods in the field of specializ		۲-B
Proficiency in accessing the latest information through his mastery of the		۳-B
based objectives–Affective and value –C		
Performing his duties at the workplace with professional motivations		۱ –C
Teaching and learning methods lectures / Practical lectures / Field visits / Solving examples / Theoretical)) ((Graduation project / Summer training		
General and transferable skills (other skills related to employability and –D (personal development		
Developing their discussion skills		۱ –D
their research awareness and moving the student from the Raising t stage of teaching to learning		۲ –D

Infrastructure		۱ ۱
Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the institute's librarydepartment and the i	Main (Main) References	*
Internet network	Electronic references, websites	*

Curriculum Skills Plan

boxes corresponding to the individual learning outcomes from the program that are assessed

Learning outcomes required from the program

Curriculum Development Plan

1.

state institutions Developing curricula that are compatible with concerned with the legal aspect
Holding seminars and scientific conferences aimed at updating school curricula
Keeping up with scientific developments in the field of specialization

*
*
*

Level: First Year ; Law I StatusSubject: Persona

Evaluatio	Learning	Subject Name	Required	Hours	Week
-----------	----------	--------------	----------	-------	------

Method	method		learning outcomes		
Tests and reports	Practical + Theoretical	The nature of work in personal status courts, court departments and divisions, their function and geographical jurisdiction	Knowledge and practical application	4	1
Tests and reports	Practical + Theoretical	Definition of the marriage contract, its pillars and conditions, the eligibility of the contracting party and prohibitions, permission for minor and a mentally ill person to marry, marriage to a second wife, its conditions and a model of the permission document, the legal conditions for registering the marriage contract, studying a model of the marriage contract, the required conditions for those who documents, pen and ink, marry outside of court	Knowledge and practical application	4	2
Tests and reports	Practical + Theoretical	The dowry, its types and entitlement, the cases in which the wife is not entitled to her full dowry, breaking the contract and the off the engagement and its consequences thereof	Knowledge and practical application	4	3
Tests and reports	Practical + Theoretical	Spousal support, its conditions and elements, temporary support, cases in which the wife is obligated to obey her husband	Knowledge and practical application	4	4
Tests and reports	Practical + Theoretical	Divorce, its pillars, types, and rulings, the legal consequences of each type, and the persons who are not subject to divorce	Knowledge and practical application	4	5
Tests and reports	Practical + Theoretical	The role of the Public Prosecution in Personal Status Courts, the role of social research in divorce and abandonment cases, the forms prepared for this purpose, and how to organize them	Knowledge and practical application	4	6
Tests and reports	Practical + Theoretical	Judicial separation and its legal basis, (Article 17, 18, 19) explanation of Articles of the Personal Status Law, (Article 20) voluntary separation and divorce, its provisions and conditions	Knowledge and practical application	4	7

Tests and reports	Practical + Theoretical	The waiting period and its types, the duties of the woman observing the waiting period, the return of the marital relationship and how to return it, its conditions and a model of the proof of return of the marital relationship	Knowledge and practical application	4	8
Tests and reports	Practical + Theoretical	Lineage, its rules, methods of proving it, and acknowledgment of lineage in the Personal Status Law and the Juvenile Welfare Law	Knowledge and practical application	4	9
Tests and reports	Practical + Theoretical	Custody, its conditions and custody fees	Knowledge and practical application	4	10
Tests and reports	Practical + Theoretical	Spousal support, ascendants and descendants: practical examples of ascendants' support for descendants and vice versa according to the Personal Status Law	Knowledge and practical application	4	11
Tests and reports	Practical + Theoretical	Wills and their provisions, registration, will registration application form, will registration revocation, registration form, deed of revocation and endorsement in the will deed form of the (1418-1419) Review of Articles .Civil Procedure Code	Knowledge and practical application	4	12
Tests and reports	Practical + Theoretical	Representation of minors, provisions and guardianship and its limits of the guardian's authority, a study of legal texts in civil law, personal status law, and the care of minors. Sample application and supporting argument for guardianship	Knowledge and practical application	4	13 + 14
Tests and reports	Practical + Theoretical	Guardianship, application form for appointing a guardian and proof of appointment of a temporary guardian, guardianship and trusteeship over the prodigal and the negligent regarding the study of legal texts in the law of th	Knowledge and practical application	4	15

		.and civil law			
Tests and reports	Practical + Theoretical	Values and the imposition of values for a disability or old age; values for .the absent and the missing	Knowledge and practical application	4	16
Tests and reports	Practical + Theoretical	Studying application forms in each case, investigation and announcement procedures, and examples of arguments for the value of missing civilian and military .persons	Knowledge and practical application	4	17
Tests and reports	Practical + Theoretical	Birth and death certificates and a study of the legal texts for registering births and deaths. Application form .for issuing a birth certificate	Knowledge and practical application	4	18 + 19
Tests and reports	Practical + Theoretical	Issuance of a death certificate, court .procedures, death certificate form	Knowledge and practical application	4	20
Tests and reports	Practical + Theoretical	Legal inheritance certificates, procedures for organizing and them, and the difference recording between them and regular inheritance certificates, the inheritance certificate application form and the documents . required for its issuance	Knowledge and practical application	4	21
Tests and reports	Practical + Theoretical	itance, its causes, and the male Inher .and female heirs	Knowledge and practical application	4	22
Tests and reports	Practical + Theoretical	Those entitled to the inheritance from share heirs and the -among the fixed residuary heirs, applications and .exercises	Knowledge and practical application	4	23 + 24
Tests and reports	Practical + Theoretical	Inheritance of husband, wife, father, grandfather, mother, grandmother, daughter, and granddaughter, with .practical examples	Knowledge and practical application	4	25 + 26
Tests and reports	Practical + Theoretical	Obstruction and its types, the concept of 'awl and its definition and issues .of return, practical examples	Knowledge and practical	4	27 + 28

	al		application		
Tests and reports	Practical + Theoretical	.nce issue to a single degreeinherita	Knowledge and practical application	4	29
Tests and reports	Practical + Theoretical	The definition, rules, procedures, and how to organize the inheritance issue .after the withdrawal	Knowledge and practical application	4	30

Year First :Study of Level 3 Theory Obligation :Subject					
Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week
and Tests reports	+ Practical Theoretical	An overview of the concept of obligation in general, and its I foundationslega	and Knowledge practical application	4	1
and Tests reports	+ Practical Theoretical	Intellectual schools of thought on commitment	and Knowledge practical application	4	2
and Tests reports	+ Practical Theoretical	Types of commitment	and Knowledge practical application	4	3
and Tests reports	+ Practical Theoretical	Sources of commitment	and Knowledge practical application	4	4
and Tests reports	+ Practical Theoretical	The contract: its definition in jurisprudence and law, with an .the definition explanation of	and Knowledge practical application	4	5

and Tests reports	+ Practical Theoretical	Contract elements	and Knowledge practical application	4	6
and Tests reports	+ Practical Theoretical	Satisfaction, location, reason Types of contracts	and ledgeKnow practical application	4	7+8
and Tests reports	+ Practical Theoretical	Types of contracts	and Knowledge practical application	4	8
and Tests reports	+ Practical Theoretical	Sale of Real Estate in Iraqi Civil Law	and Knowledge icalpract application	4	9
and Tests reports	+ Practical Theoretical	Penalty for breach of contract conditions	and Knowledge practical application	4	10
and Tests reports	+ Practical Theoretical	Contractual liability	and Knowledge practical application	4	11
and Tests reports	+ Practical Theoretical	The consequences of a void contract and a valid contract	and Knowledge practical application	4	12
and Tests reports	+ Practical Theoretical	Unilateral will: its concept and conditions of application	and Knowledge practical application	4	13
and Tests reports	+ Practical Theoretical	The unlawful act as a source of obligation	and Knowledge practical application	4	14
and Tests reports	+ Practical Theoretical	Distinguishing between tortious lityand contractual liabi	and Knowledge practical application	4	15
and Tests reports	+ Practical Theoretical	Elements of tort liability	and Knowledge practical application	4	16
and Tests reports	+ Practical Theoretical	negligence of	and Knowledge practical application	4	17
and Tests reports	+ Practical Theoretical	The concept of harm and its types	and Knowledge practical application	4	18

and Tests reports	+ Practical Theoretical	The concept of causation	and Knowledge practical application	4	19
and Tests reports	+ ticalPrac Theoretical	The consequences of establishing tort liability	and Knowledge practical application	4	20
and Tests reports	+ Practical Theoretical	The meaning of compensation, its types and conditions	and Knowledge practical application	4	21
and Tests reports	+ Practical Theoretical	Responsibility for people	and Knowledge practical application	4	22
and Tests reports	+ Practical Theoretical	Responsibility for things	and Knowledge practical application	4	23
and Tests reports	+ Practical calTheoreti	Liability for an animal's actions; liability for an inanimate object's actions	and Knowledge practical application	4	24
and Tests reports	+ Practical Theoretical	Responsibility for personal actions	and Knowledge practical application	4	275
and Tests reports	+ Practical Theoretical	Unjust enrichment: its meaning and components	and Knowledge practical application	4	26
and Tests reports	+ Practical Theoretical	Some apps enrich for no reason	and Knowledge practical application	4	27
and Tests reports	+ acticalPr Theoretical	Payment of what is not due, according to the law as a source of obligation	and Knowledge practical application	4	28
and Tests reports	+ Practical Theoretical	Expiration of obligation	and Knowledge practical application	4	29
nda Tests reports	–Practical Theoretical	Some methods of eliminating obligation	and Knowledge practical application	4	30

Introduction to the Study of Law, First Year : Academic Studies Material

Evaluation Method	Learning method	Subject name	Required learning outcomes	Hours	The
Tests and Reports	Practical + Theoretical	Defining the meaning of law and its relationship to religious, moral, and .justice principles	Knowledge and practical application	6	1
Tests and reports	Practical + Theoretical	ning of law and its Defining the mea relationship to religious, moral, and .justice principles	Knowledge and practical application	6	2
Tests and reports	Practical + Theoretical	Defining the meaning of law and its relationship to religious, moral, and .justice principles	nowledge K and practical application	6	3
Tests and reports	Practical + Theoretical	Definition of a legal rule and its characteristics	Knowledge and practical application	6	4
Tests and reports	Practical + Theoretical	Definition of a legal rule and its cteristicschara	Knowledge and practical application	6	5 6
Tests and reports	Practical + Theoretical	Divisions of Law and the Distinction Between Public and Private Law	Knowledge and practical application	6	√ 8

Tests and reports	Practical + Theoretical	Branches of public law and private Branches of law and the criteria for distinguishing between them	Knowledge and practical application	6	9 10 11
Tests and reports	Practical + Theoretical	Sources of law, their types, and the official sources of Iraqi law	Knowledge actual and practical application	6	12 13
Tests and reports Tests and reports	Practical + Theoretical	Definition of legislation, its importance, characteristics, advantages, disadvantages, and types	Knowledge and practical application	6	14 15
Tests and reports	Practical + Theoretical	Principles of drafting legislative rules, the hierarchy of legislation, and oversight in its application	Knowledge and practical application	6	16 17
Tests and reports	Practical + Theoretical	Custom, its pillars, advantages, and disadvantages, and its types: conventional custom, customary rule, and proving customary rules	Knowledge and practical application	6	18
Tests and reports	Practical + Theoretical	Custom, its pillars, advantages, and disadvantages, and its types: custom, customary rule, conventional custom, and proving customary rules	Knowledge and practical application	6	19

Tes ts and rep orts	Practical + Theoreti cal	Islamic law and the principles of justice as a source of law	Knowledge and practical application	6	20 ٢١
Tes ts and rep orts	Practical + Theoreti cal	Unofficial (interpretive) sources of law Islamic jurisprudence: its definition, characteristics, and role in ancient .and modern societies The judiciary: its definition, characteristics, and role in ancient .and modern societies	Knowledge and practical application	6	22
Tes ts and rep orts	Practical + Theoreti cal	The scope of application of the law in terms of place, the principle of territoriality of the law, the exceptions to it, the principle of personality of the law	Knowledge and practical application	6	23
Tes ts and rep orts	Practical + Theoreti cal	The scope of application of the law in terms of place, the principle of territoriality of the law, the exceptions to it, the principle of personality of the law	Knowledge cal and practi application	6	24
Tes ts and rep orts	Practical + Theoreti cal	The scope of application of the law in -terms of time, the principle of non retroactivity of the law, and the .exceptions to it	Knowledge and practical application	6	25
Tes ts and rep orts	ical Pract + Theoreti cal	The scope of application of the law in -terms of time, the principle of non retroactivity of the law, and the .exceptions to it	Knowledge and practical application	6	26
Tes ts and rep	Practical + Theoreti cal	heir types: Definition of rights and t real rights, personal rights, original and accessory real rights	Knowledge and practical application	6	27

orts					
Tests and reports	Practical + Theoretical	Definition of rights and their types: real rights, personal rights, original rights and accessory real	Knowledge and practical application	6	28
Tests and reports	Practical + Theoretical	The elements and sources of a right, the subject matter of the right, the legal event, legal acts, and the legal .protection of the right	Knowledge and practical plicationap	6	29
Tests and reports	Practical + Theoretical	The elements and sources of a right, the subject matter of the right, the legal event, legal acts, and the legal .protection of the right	Knowledge and practical application	6	30

Stage First – Management :ctSubje

Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	We ek
and Tests reports	+ Practical Theoretical	and Development – Management Schools Modern – Concepts (Islamic , Situational ,Japanese)	and Knowledge practical application	3	1
and Tests reports	+ Practical Theoretical	jobs Administrative	and Knowledge practical application	3	2
and Tests reports	+ Practical Theoretical	jobs Facility	and Knowledge practical application	3	3
and Tests reports	+ calPracti Theoretical	affecting factors Environmental :management Political – factors Economic – factors Social – factors .factors Technological	and Knowledge practical application	3	4
and Tests reports	+ Practical Theoretical	– functions Administrative ingPlann	and Knowledge practical application	3	5

and Tests reports	+ Practical Theoretical	forecasting and planning of Types central to relationship their and planning	and Knowledge practical application	3	6
and Tests reports	+ Practical Theoretical	process making–Decision	and Knowledge practical application	3	7
and Tests reports	+ Practical Theoretical	unprogrammed and Programmed decisions	and Knowledge practical application	3	8
and Tests reports	+ Practical Theoretical	–decision the in methods Scientific process kingma	and Knowledge practical application	3	9
and Tests reports	+ Practical Theoretical	organization Administrative	and Knowledge practical application	3	10
and Tests reports	+ Practical Theoretical	in used principles The the of divisions the determining the in structure organizational .organization	and Knowledge practical application	3	11
and Tests reports	+ Practical Theoretical	that factors and Committees the increasing to contribute committees of effectiveness	and Knowledge practical onapplicati	3	12
and Tests reports	+ Practical Theoretical	of scope and levels Administrative .supervision	and Knowledge practical application	3	13
and Tests reports	+ Practical Theoretical	– sources its – limits its – Validity .types its	and Knowledge practical application	3	14
and Tests reports	+ Practical Theoretical	between relationship The authority and responsibility	and Knowledge practical application	3	15
and Tests reports	+ Practical Theoretical	– types its – Communications and networks communication the affecting ctorsfa .process communication	and Knowledge practical application	3	16
and Tests reports	+ Practical Theoretical	and Centralization decentralization	and Knowledge practical application	3	17
and Tests reports	+ Practical Theoretical	nMotivatio	and Knowledge practical	3	18

			application		
and Tests reports	+ Practical Theoretical	,motivations ,incentives ,Needs relationship influential the and .them between	and Knowledge practical application	3	19
and Tests reports	+ Practical Theoretical	difference The – hipLeaders and leadership between Leadership – management Leadership – characteristics .styles	and Knowledge practical application	3	20
and Tests reports	+ Practical Theoretical	Steps Control – Control	and Knowledge practical application	3	21
and Tests reports	+ Practical Theoretical	Control – control of Types methods	and Knowledge practical application	3	22
and Tests reports	+ Practical Theoretical	jobs Facility	and Knowledge practical application	3	23
and Tests reports	+ Practical Theoretical	– Management Production Plans Production	and Knowledge practical application	3	24
and Tests reports	+ Practical Theoretical	and objectives plan Production other to relationship their functions	and Knowledge practical application	3	25
and Tests reports	+ Practical Theoretical	– Management Marketing Plan Marketing a of Components .Importance Their and	and Knowledge practical application	3	
and Tests reports	+ Practical Theoretical	annual – management Financial their and plans financial .components	and Knowledge practical application	3	27
and Tests reports	+ Practical Theoretical	– Management Personnel Plan Personnel a of Components	and Knowledge practical application	3	28
and Tests reports	+ Practical Theoretical	Management Resources Human	and Knowledge practical application	3	29
and Tests reports	+ Practical Theoretical	administration Iraqi	and Knowledge practical application	3	30

Year First :Level Applications Computer :Subject

Evaluation Method	Learning method	name Subject	Required learning tcomesou	Hours	We ek
and Tests reports	+ Practical Theoretical	<p>hardware the Identifying by computer a of components program made-ready a viewing</p> <p>components these illustrates that to computer old an disassembling and components its identify .peripherals</p> <p>working the of esentationpr A software its of method definition their and components .system the within</p>	and Knowledge practical application	3	1 2
and Tests reports	+ Practical Theoretical	<p>a RunningWindows application / important most the Displaying / installation application of stages important most The / it Updating</p> <p>of versionsWindows used / Using / device the down Shutting / mouse theWindows screen components :Icons :Taskbar : them hide and define to How (generic and standard)</p>	and Knowledge practical icationappl	3	3 4
and Tests reports	+ Practical Theoretical	<p>the using covers course The desktop/panel control feature/controls</p>	and Knowledge practical application	3	5 6

		<p>installation program/functions</p> <p>student Each .uninstallation and</p> <p>,exercise classroom a completes</p> <p>on displayed are results the anda</p> <p>data projector review peer for</p> <p>.discussion and</p> <p>window of application practical A</p> <p>:techniques management</p> <p>maximizing and minimizing</p> <p>closing permanently / windows</p> <p>closing temporarily / windows</p> <p>/ windows moving / windows</p> <p>methods / size window controlling</p> <p>and applications nningru for</p> <p>programs</p>			
and Tests reports	+ Practical Theoretical	<p>handle to HowStart menu items:</p> <p>Delete/ UpdateStart menu items</p> <p>to submenus Add/Start menus</p> <p>the to button new a Add/Start</p> <p>menu</p>	and Knowledge practical application	3	7 8
and Tests reports	+ Practical Theoretical	<p>main the Understanding</p> <p>of componentsWindows</p> <p>:softwareWindows Explorer the ,</p> <p>My Computer icon, and the parts</p> <p>of the My Computer .window</p> <p>and ,Restore ,Delete) Bin Recycle</p> <p>/ (Bin the EmptyMy Documents</p> <p>Icon</p>	and Knowledge practical application	3	9 10
and Tests reports	+ Practical Theoretical	<p>how on exercises practical Present</p> <p>and folders computer with deal to</p> <p>practical a Conduct / files</p> <p>most the of demonstration</p> <p>cludedin programs important</p> <p>withWindows / Notepad :as such</p>	and Knowledge practical application	3	11 12

		<p>/ components Screen / Paint with working and Creating to them transferring and ,graphics as such software otherOffice . programs EntertainmentMedia player</p>			
and Tests tsrepor	+ Practical Theoretical	<p>how of demonstration practical A run / software antivirus install to method processing / processor the most the of explanation / the by caused effects important infection of symptoms and virus / Theft / crimes Computer Hackers</p>	and owledgeKn practical application	3	13 14
and Tests reports	+ Practical Theoretical	<p>relying why of idea the Presenting types What / processors word on how and there are processors of .years the over evolved have they the use to how LearnWord application . the of application practical A within text with dealing of method the are What .processor the processor word the that features Word Running / ?us provides/ the of elements BasicWord window / switching Language / Merging / definition Paragraph / paragraph the tingsplit and .text the (highlighting) Selecting</p>	and Knowledge practical application	3	15 16
and Tests reports	+ Practical Theoretical	<p>Usingthe file services in available a through application the Open / New – :exercise practical the Close / file existing an</p>	and Knowledge practical application	3	16 17

		/ document new a Save / document / document existing an Save Close / printing before Preview Finish / document theWord			
and Tests reports	+ Practical Theoretical	/ Paste / Copy / Cut : Clipboard Format yCop / size Font / font Change : Font / size font decrease and Increase font Change / formatting Clear / Subscript / color Highlight / color / case Change / Superscript Letter / Effects / style Underline spacing Bulleted / Numbering : Paragraph List Bulleted a Creating / Listing Text Existing from Space / points bullet Remove / Line / Spacing Paragraph / Prefix / Direction Text / Spacing Shading and Borders / Alignment Title / Spacing No / Normal : Styles Styles Change / Subtitle / ¶ Title / ¶ Related Disable / ewPrevi Show / Options / Styles / Replace / to Go / Search : Edit Select	and Knowledge practical application	3	18 19
and Tests reports	+ Practical Theoretical	the of identification Practical of features important most kBlan : Pages : of terms in drawers divider Page / page Cover / page Drawing / table a Inserting : Table	and Knowledge practical application	3	20 21

		table a to text Converting / table a /Excel spreadsheet / tables Quick table Drawing / styles Table / / Image :Illustrations .borders / Shapes / art ClipSmart art / Chart / Header : footer and Header number Page / Footer / text Decorative / box Text :Text Word art Date / line Signature / / Equation / Object / time and Symbol			
and Tests reports	+ Practical Theoretical	/ Colors / Attributes :Features Page / Margins :Effects / Fonts Page – Orientation / Size Page / Watermark : Background :Layout – Borders Page / Color to Send / Front to Bring / Position Wrap Text / Back	and Knowledge practical application	3	22
and Tests reports	+ Practical eoreticalTh	/ Text Add / Contents of Table Table Update Insert / footnote Insert : Footnotes / Next lower Footnote / endnote Notes Show Insert : citations and References / management Source / citation Style caption a Insert :Captions / entry kMar / index Insert :Index index Update	and Knowledge practical application	3	23 24
and Tests reports	+ Practical Theoretical	previous a of application Practical of methodology the on file exercise	and Knowledge practical	3	25 26

		<p>in review practical a conducting :Proofreading – :of terms Document :esChang :Comments display Document :protection –Full / layout Print :methods / layout Web / reading screen Draft / Outline / lines Grid / Ruler :hide/Show Thumbnail / map Document r / page \ / %\00 :out and in Zoom width Page / pages Split / lal Sort / frame New :Frame frames Swap /</p>	application		
and Tests reports	+ Practical Theoretical	<p>shown was film documentary A network of concept the about and world the in development . are there networks of types what institute/college the Identifying the connects that network units and departments academic communication network the with network/types its and system .protocols network/forms the of understanding an Gain networks between relationship system network global the and shift this why and ,(Internet the) network global the of use the in .occurred has</p>	and Knowledge practical application	3	27 28
and Tests reports	+ Practical Theoretical	<p>internet main the know to Getting internet basic Some / screen the to Connecting / concepts browser web a Opening / internet</p>	and Knowledge practical application	3	29 30

		browsing web a of Components / Web / icons Browser / window / browser the Using / addresses / homepage the Changing browser the Closing / Toolbars the from disconnecting and favorite Saving / History / internet to How / sengine Search / pages the on information for search images and text Copying / internet Downloading / application any to Preparing / internet the from files Printing / print to			
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Year First :evelL :Democracy and Rights Human :Subject					
Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week
and Tests reports	theoretical	-definition -Human rights objectives	and Knowledge practical application	2	1
and Tests reports	theoretical	d development of The roots an human rights in human history Human rights in ancient and - .medieval times	and Knowledge practical application	2	2
and Tests reports	theoretical	Human rights in ancient civilizations, especially the	and Knowledge practical	2	3

		.civilization of Mesopotamia	application		
and Tests reports	theoretical	Human rights in divine laws, with a focus on human rights .in Islam	and Knowledge practical application	2	4
and Tests reports	theoretical	Human Rights in the Middle Ages: Human Rights in nes, Schools and Doctri Human -Political Theories Rights in Companies and Their Declarations, Revolutions and Constitutions -English Documents) French -American Revolution Russian -Revolution (Revolution	and Knowledge practical application	2	5
and Tests rtsrepo	theoretical	Human rights in contemporary -and modern history International recognition of human rights since World War (I and the United Nations	and Knowledge practical application	2	6
and Tests reports	theoretical	Regional recognition of European -s human right Convention on Human Rights American Convention - ١٩٥١ - ١٩٦٩ on Human Rights African Charter on Human Arab Charter on - ١٩٨١ Rights .١٩٩٤ Human Rights	and Knowledge practical application	2	7
and Tests reports	theoretical	governmental -Non nizations and human orga rights (International -Committee of the Red Cross -Amnesty International (Human Rights Watch	and Knowledge practical application	2	8
and Tests reports	theoretical	National human rights organizations	and Knowledge practical napplicatio	2	9
and Tests reports	theoretical	Human rights in Iraqi constitutions: between theory and reality	and Knowledge practical application	2	10
and Tests reports	theoretical	The relationship between human rights and public	and Knowledge practical	2	11 +1

		:freedoms 1- In the Universal Declaration of Human Rights 2- In regional charters and national constitutions	application	2	2
and Tests reports	theoretical	Essential human rights and collective human rights	and Knowledge practical application	2	13
and Tests report	theoretical	Economic, social, and cultural human rights, and civil and political human rights	and Knowledge practical application	2	14
and Tests reports	theoretical	Modern human rights: The -facts of development -right to a clean environment .ight to genuine solidarityThe r	and Knowledge practical application	2	15
and Tests reports	theoretical	Guarantees for respecting and protecting human rights at the guarantees in -national level -the constitution and laws guarantees in the principle of .ule of lawthe r	and Knowledge practical application	2	16
and Tests reports	theoretical	Guarantees in constitutional Guarantees in -oversight freedom of the press and The role of -public opinion governmental -non organizations in respecting .man rightsand protecting hu	and Knowledge practical application	2	17
and Tests reports	theoretical	Guarantees, respect and protection of human rights at the international level: The role of the United Nations and its specialized agencies in .providing guarantees	and eKnowledg practical application	2	18 +1 9
and Tests reports	theoretical	The role of regional organizations (Arab League, European Union, African Union, Organization of (American States, ASEAN	and Knowledge practical application	2	20
and Tests	altheoretic	-General theories of freedoms	and Knowledge	2	21

reports		the origin of rights and the project's -freedoms position on declared rights the use of the -and freedoms .term public freedoms	practical application		
and Tests reports	theoretical	e of the The functional natur concept of public freedoms: Philosophical considerations Structural –of functional right considerations of positive Economic –right considerations and public .freedoms	and Knowledge practical application	2	22 +2 3
and Tests reports	theoretical	e legal basis of the rule of Th law	and Knowledge practical application	2	23
and Tests reports	theoretical	Regulation of public freedoms by public authorities	and Knowledge practical application	2	24
and Tests reports	theoretical	judicial litigation or-Non grievance	and Knowledge practical application	2	25
and Tests reports	theoretical	-Judicial challenge determining the state's responsibility for its legal actions	and Knowledge practical application	2	26
and Tests reports	theoretical	al The impact of the du judiciary on public freedoms Public freedoms according to administrative jurisprudence	and Knowledge practical application	2	27
and Tests reports	theoretical	Equality: The historical development of the concept of equality	and Knowledge practical ationapplic	2	28
and Tests reports	theoretical	The modern development of the idea of equality	and Knowledge practical application	2	29
and Tests reports	theoretical	Gender equality Equality between individuals based on their beliefs and .membership	nda Knowledge practical application	2	30

Year First :Level 1Language English :Subject

Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week
and Tests reports	theoretical	Definition of basic English terms	and Knowledge Application	1	1
and Tests reports	theoretical	English Language How many units are three in English	and Knowledge Application	1	2
and Tests reports	theoretical	The eight parts of speech	and Knowledge Application	1	3
and Tests reports	theoretical	Parts of speech 2	and wledgeKno Application	1	4
and Tests reports	theoretical	Conversation	and Knowledge Application	1	5
and Tests reports	theoretical	Department of prosthetics and ambulance	and Knowledge practical application	1	6
and Tests reports	theoretical	Verb to be 1	and Knowledge Application	1	7
and Tests reports	theoretical	Verb to be 2	and Knowledge Application	1	8
and Tests reports	theoretical	Prepositions1	and Knowledge Application	1	9
and Tests reports	theoretical	Preposition 2	and Knowledge nApplicatio	1	10
and Tests reports	theoretical	Punctuation marks	and Knowledge Application	1	11
and Tests reports	theoretical	Simple past tense	and Knowledge Application	1	12
and Tests reports	theoretical	Simple past continuous tense	and Knowledge ionApplicat	1	13
and Tests reports	theoretical	Past perfect tense	and Knowledge Application	1	14
and Tests reports	theoretical	Sentence types	and Knowledge Application	1	15
and Tests reports	theoretical	Present simple	and Knowledge Application	1	16
and sTest reports	theoretical	Present continuous	and Knowledge Application	1	17

and Tests reports	theoretical	Present perfect	and Knowledge Application	1	18
and Tests reports	theoretical	Synonyms and antonyms	and Knowledge Application	1	19
and Tests reports	theoretical	Possessive adjectives	and Knowledge Application	1	20
and Tests reports	theoretical	Can/can't Adverbs Requests	and Knowledge Application	1	21
and Tests reports	theoretical	Future plans	and Knowledge Application	1	22
and Tests reports	theoretical	Definite and infinite articles	and Knowledge Application	1	23
and Tests reports	theoretical	Some and any Like and would like	and Knowledge Application	1	24
and Tests reports	theoretical	Passives	and Knowledge Application	1	25
and Tests reports	theoretical	present passive	and Knowledge Application	1	26
and Tests reports	theoretical	Past passive	and Knowledge Application	1	27
and Tests reports	theoretical	Auxiliary verb	and Knowledge Application	1	28
and Tests reports	theoretical	Modal verbs	and Knowledge Application	1	29
and Tests reports	theoretical	The tense system	and Knowledge Application	1	30

Assessment methods

.Daily and oral tests .\

.Discussion sessions and participation in the weekly court training _٢

Planning for personal development - ١١

- 1- Annual periodic updates to the curricula and scientific vocabulary related .to the subject**
- 2- Daily preparation of teaching plans according to the specified program and .earcurriculum and with fixed dates throughout the y**
- 3- .Report writing by students throughout the year**
- 4- .Preparing theoretical and scientific research**

**Admission criteria (establishing regulations related to enrollment in -١٢
(the institute**

**petitive Preparatory Certificate / Scientific and Literary Branches / Com
Average**

The most important sources of information about the program -١٣

- 1- the reviewer**
- 2- Information network**
- 3- Books and pamphlets related to the curriculum of the Department of
Legal Administration**

Description Program -٧

Practical credit hours	Credit hours (theory)	Course name	Course code	Year/Level

٢	٤	Commercial Law	LTU100	/٢٠٢٤/٢٠٢٣ Second

Expected learning outcomes of the program -٨

Knowledge

	<p>Keeping pace with the -١ a way that is development of laws in appropriate and consistent with achieving social justice</p> <p>Communicating with all -٢ international and local organizations that serve the community, achieve justice, and are aware of rights and duties, and are useful for developing and voluntary aspect of the cultural legislative contribution in a way that .serves the community</p>
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Skills

	The ability to distinguish between -١
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	<p>a sales contract and other contracts</p> <p>Distinguishing between -٢ consensual and formal contracts, ntracts for the and the danger of co sale of real estate, vehicles, and machinery, as they require a specific .form to transfer ownership</p> <p>Teaching students how to link the -٣ legal consequences of a sale, whether the obligations of the seller or the buyer, with the types of wsuits that can be filed regarding a la .breached sales contract</p>
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Values

	<p>Developing students' abilities to share modern scientific ideas and developments in legal legislation in a way that suits the emerging changes in local and international society in light of the rise of democracy and its .effects on social values</p>

Teaching and learning strategies -٩

Explaining the practical material to students in detail, presenting -
practical examples and cases, and clarifying their legal implications for
.tudentsthe s

Involving students in illustrative examples presented to facilitate -

understanding of the topic and to place them within the framework of .hypothetical scenarios

Linking the theoretical explanation to practical reality so that the -
nderstand the importance of the legal implications student can u
resulting from the sales contract

Evaluation methods-١٠

Weekly, monthly, and daily exams (both written and oral) and the final exam for the course

Faculty -١١

Faculty members

	Faculty preparati on	Special requirements/sk (ills (if any		ecializatiSp on	Scientifi c rank
permane nt	angel		Speci al	year year	assista nt profess or
permane nt	angel				teacher

Professional development

and Guiding new faculty members / Developing staff through specialized

based courses and their effectiveness with students-skills

**mbers includes practical The professional development of faculty me
virtual courts , participation in international experience in international
.arbitration, and community engagement in solving societal problems**

**The criterion for accepting/accepting proposals for community .١٢
solving internal problems is to activate the contributions to
.administration's role in resolving local conflict**

Key sources of information about the program .١٣

- 1- Dr. Saeed Mubarak and Dr. Taha – A Summary of Named Contracts
Mulla Huwaish-Al**
- 2- Sources of :١ory of Obligation, Part A Concise Guide to the The
Hakim-Dr. Abdul Majeed Al – Obligation**
- 3- – and Construction , Lease , A Concise Guide to Civil Contracts: Sale
Fadhli-Dr. Jaafar Al**

١٩٥١ of (٤٠)The text of the Iraqi Civil Code No. -٤

Program Development Plan-١٤

- 1- ng modern applied methods in the field of litigation before the Usi
courts and digitizing the judicial administration to display
information to the parties to the case, and to be aware of
notifications and register the case electronically using devices**

- 2- e of the virtual court and statement of the role of the social Practic
researcher with the strengthening of the role of the human rights
.judge on behalf of the Human Rights Commission
- 3- Comparing Arab laws and legislation with scientific research
. methods

se description templateCou

First week-١	
Definition of named contracts and the reasons why the legislator regulated .them, unlike unnamed contracts	
Second week-٢	
Defining the sales contract, its characteristics, and how it differs from other .contracts	
Third week-٣	
Capacity – Defects of consent – Consent – Formation of a sales contract	
Fourth week-٤	
taste – trial – condition – option of inspection – Option sale	
Fifth week-٥	
its effects – its conditions – Promise to sell	
Week Six-٦	
deposit – encePromise of prefer	
Week Seven -٧	
terms of sale – The shop in the sales contract	
Week Eight -٨	

Conditions – Definition – Price
Ninth week-٩
Principles of Price Determination Undervaluation – Trivial Price -
١٠Week
–transfer of ownership – r's obligationsselle – Effects of the sales contract warranty against eviction and title
١١Week
Delivery – Warranty against latent defects – Seller's obligations
١٢Week
Increase and decrease in the price of the goods sold – Accessories for sale
WeekThirteenth w-١٣
Place and – Interest on the price – Payment of the price – Buyer's obligations time of payment
١٤Week
Seller's guarantees – Right of retention
١٥Week
delivery – Commitment to pay sales expenses

Program Description/Crimes of the Oth regime

icsTop	weeks ,Chapters
Crimes of the Ba'ath regime according to the Iraqi High ٢٠٠٥Criminal Court Law of	and ,٢Week ,١Week ٣Week
The concept of crimes and their categories	
Definition of crime, linguistically and technically	
Crime divisions	
es of international crimesTyp	
Decisions issued by the Supreme Criminal Court	
Psychological and social crimes, their effects, and the most prominent violations of the Ba'athist regime in Iraq	

Psychological crimes	Weeks four, five, and six
of psychological crimes Mechanisms	
social crimes	
militarization of society	
The Ba'athist regime's stance on religion	
Violations of Iraqi laws	
Images of human rights violations and crimes of authority	
Some decisions regarding the political and military lations of the Ba'ath regimevio	
Prisons and detention centers of the Ba'ath regime	
Environmental crimes of the Ba'ath regime in Iraq	
War and radioactive pollution and landmine explosions	Weeks seven, eight, and nine
(es (scorched earth policyDestruction of cities and villag	
draining the marshes	
Demolition of palm groves, trees and crops	
Mass grave crimes	Weeks The thirteenth, the fourteenth, and the fifteenth
Events of the mass graves of genocide committed by the me in IraqBa'athist regi	
Chronological classification of genocide graves in Iraq for .AD ٢٠٠٣-١٩٦٣the period	
Sources and references	

٣- Principles of Administrative Law :

١ Week
,An introduction to administrative law, its origins, development, characteristics .and sources
٢ Week
The relationship of administrative law to public administration and to other branches of law

٣Week
Administrative activity, its purposes, methods, and bodies; administrative control
٤Week
elements, types, and origins ,Public utility theory, its definition
٥Week
service , its concept, definition of a public employee, appointment, confirmation, salary, allowances, and bonuses
٦Week
Retirement pension and other benefits, disciplinary system and employee duties
٧Week
ime Disciplinary action, employee penalties, and appeal proceduresThe cr
٨Week
(Termination of employment relationship (resignation
٩Week
Dismissal of incompetent employees and their referral to retirement
١٠Week
protection Public funds: their standards, use, and
Week Eleven
Management work General law and administrative decisions: definition, elements, and types
Week Twelve
Control over administrative work and its types
Week thirteen
court Administrative Court and the procedures for appealing before the
١٤Week

Appealing administrative decisions and methods of appeal
Week fifteen
Legality and legitimacy of administrative decisions and the distinction between them

:Reliable sources

١- University of Mosul - The Mediator in Administrative Law -Dr. Maher Saleh Alawi
٢٠٠٩

٢- -Dr. Ali Muhammad Badir, Dr. Issam Abdul Wahab, and Dr. Mahdi Yassin
١٩٩٣Baghdad -Principles and Provisions of Administrative Law

٣- ٢٠٠٦ -Alexandria -Administrative Law -Helou -Dr. Majed Ragheb El

4- Principles and Provisions of Administrative -del Wahab Dr. Mohamed Refaat Ab
.٢٠٠٢Alexandria -Law

:Course description /Electronic Business Administration/Second Stage

Course description template

1.	١Week
	Introduction to Electronic Business Management
2.	٢Week
	business –ip between management and eThe relationsh
3.	٣Week
	business–Stages of development of e
4.	٤Week
	business –The relationship between commerce and e
5.	٥Week
	commerce Business electronic -The difference between e
6.	٦Week
	raditional commercecommerce and t -The difference between e
7.	٧Week

business -and their relationship to e commerce patterns-E					
8. ٨Week					
• business–and benefits of e commerce –Challenges of					
9. ٩Week					
		business -E component s according to market requireme nts			Obstacles to government
10. ١٠Week					
		Customer behavior -model with e management	Customer Relationship Management		
11. Week Eleven					
business– for e models classify the details of the capture process. The decision					
12. Week Twelve					
Quality Management/Financial Management/Production Management			Electronic auctions and the effectiveness of gementelectronic mana		
/Entrepreneurship			١٥and ,٤ ,٣Weeks		
			of protection against online auctions Methods business management–in e		
			Electronic administration breaches, hacking, urity measuresmethods of protection, and sec		

Course objective

Business administration is considered one of the most important university majors, as it aims to equip students with the skills and tools necessary to manage businesses efficiently and effectively. Business administration courses include many important concepts and topics that help students better understand how to manage businesses.

Business administration is considered one of the most important university majors, aiming to equip students with the knowledge and skills necessary to manage businesses efficiently and effectively. The business administration curriculum includes many important concepts and topics, such as entrepreneurship, marketing management, operations management, project management, statistical

human resource management, finance, and international business management accounting, h

The business administration major courses aim to provide students with the knowledge necessary
business better understand how to manage businesses and improve performance and efficiency
.organization

: Reliable sources

.٢٠٢٠Yawzi for the year -The Electronic Management Book by Dr. Saad Ghaleb Yassin Al

/government-business strategy/E-Online lectures/Book on e

Course Description Template/Penal Law Special Section

١Week

ndamentals of Penal Law : General and Special SectionsFu

٢Week

Types of crimes that breach public trust

٢Week

Crimes involving breach of official duties

٣Week

Bribery and financial gain crimes

٤Week

ublic interest to obtain a benefitThe crime of misappropriation and harming the p

Week

Immoral crimes Public morals

Week

The crime of sexual assault and seduction under the guise of marriage

Week

The crime of indecent exposure

Week

Crimes committed against persons

Week

incitement, assault, and concealing the victim's body The crime of

Week

Crimes against human safety

Week Eleven

Types of assault crimes and their punishment

Week Twelve

Crimes that violate human freedom

Week

kidnapping crimes

Week Fourteen
t propertyCrimes against
Week fifteen
Breach of trust, fraud, and related crimes

:Reliable sources

Decisions of the Iraqi Criminal Court

Haidari-The Methodological Book of Penal Law, Special Section / Dr. Jamal Ibrahim Al

cePublications of the Iraqi Ministry of Justi

Judicial Precedents / Justice Magazine-

Curriculum skills a plan

For evaluation Subject The program from Individual Learning For outputs Interview squares in signal situation Please

The program from Required Learning outputs

and liepub Skills) rehabilitation Skills (Transferred Related The other With the ability Employment and development (personal)				emotional Goals Values				Marathi Goals In the Private program				cognitive Goals				or essential optional	The course name	The code course	Year/ Level
4 d	3 d	2 d	1 d	4 J	3 C	2 J	1 J	4B	3b	2b	1b	4 a	3 a	2 a	1 a				
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	compulsory	Principles of Statistics	TIN100	Stage First
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Introduction to the Study of Law	LTU100	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Status Law Personal	LTU101	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Sources of commitment	LTU102	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	optional	Constitutional law	LTU110	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	optional	Intellectual property rotectionp	LTU108	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Applications (1) Computer Computer Applications (1)	NTU102	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	compulsory	and man rights democracy Human Rights & Democracy	NTU100	

√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	unless the language EnglishEnglish	NTU101
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	compulsory	Arabic the language Arabic	NTU103
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	optional	Physical education Physical	NTU104
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	optional	renchF	TIK109
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	-Laws Penalties Special Section	TIK 108

Curriculum skills a plan

For evaluation Subject The program from Individual Learning For outputs Interview squares in signal situation Please

The program from Required earningL outputs																			
and public Skills) rehabilitation Skills (Transferred Related The other With the ability Employment and development (personal)				emotional Goals Values				Marathi Goals In the Private program				cognitive Goals				or essential ptionalo	The course name	The code course	Year/ Level
4 d	3 d	2 d	1 d	4 J	3 C	2 J	1 J	4B	3b	2b	1b	4 a	3 a	2 a	1 a				
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√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	compulsory	business -E management	TIN200	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Enforcement Law	LMT200	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Code of Civil Procedure	LMT202	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Code of Criminal Procedure	LMT205	

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√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Sale contract	LMT210	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Investment Law	LMT211	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Baath crimes crimes	NTU203	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	help	Principles The economy	TIN201	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Legal readings in English	LMT207	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Administrative Judiciary	LMT208	

