

استماره وصف البرنامج الأكاديمي للكليات والمعاهد

University: Northern Technical College

College of Polytechnic / Kirkuk

Department of Legal Administration

College/Institute: Academic Department

Date of File Completion: March 31, 2025

Academic or Professional Program Name: Diploma in Legal Administration Techniques

Final Certificate Name: Diploma in Legal Administration

Study System: Coursework

Date of Description Preparation: March 31, 2024

Date of File Completion: March 31, 2024

Description Prepared: March 31, 2024

File Completed: March 31, 2024



Signature:

Name of Department Head:

  
Dr. Ali Adnan Alwan

Name of Scientific Assistant:

Assistant Professor Zuhair Shukr Mahmoud

Date:

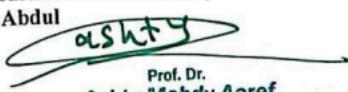
File reviewed by the Quality Assurance and University Performance Division

Name of Head of the Quality Assurance and University Performance Division:

Assistant Lecturer Alaa Nazim Abdul

Date Signature

Dean's Approval

  
Prof. Dr.  
**Ashty Mahdy Aaref**  
Dean of  
Kirkuk Technical Institute

Ministry of Higher Education and Scientific Research  
, Scientific Supervision and Evaluation Authority,  
Department of Quality Assurance and Academic Accreditation

## استماره وصف البرنامج الأكاديمي للكليات والمعاهد

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## **Academic Program Description:**

### **:Program Vision .**

**The Department of Legal Management Technologies seeks to prepare graduates in the field of legal management to work in government departments**

### **:Program message -**

**scientific competencies in the field of legal management techniques to serve the Working to prepare local community and acquire cognitive skills from a legal and scientific perspective**

### **:Program objectives -**

**ical applications in solving Understanding and comprehending legal materials and their practical problems in society at all its levels, and developing solutions by keeping pace with the amendment of laws to keep up with changes in society**

### **:Program accreditation -**

**nothing**

### **:Other external influences -**

**nothing**

## Program structure-1

Notes	Percentage	Study units	Number of courses	Program structure
<b>Mandatory, optional, essential</b>		١٠٢	٣٦	<b>University requirements</b>
			Yes	<b>Institute requirements</b>
			Yes	<b>Department requirements</b>
			Yes	<b>Summer training</b>
			hingnot	<b>Other</b>

.The notes may include whether the course is core, elective, or compulsory

**Program Structure :** The program consists of two levels, the first and the second, and includes -  
compulsory courses from the preparatory and supplementary) courses, including basic, elective, and c  
:university, institute , or specialization, as follows

units, (٠١)First) The first academic level, which consists of two courses and a total of  
:hours, as follows (٠١)which corresponds to

(٢١)units out of a total of (٢٦)mic level consists of The first course of the first acade -  
units. The course consists of compulsory university courses, elective courses, and  
.specialization courses

Notes	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	2	٠	٢	Human rights d democracyan	١
Mandatory / University	٢	٠	٢	English language	٢
Mandatory/University	2	١	١	computer	٣
Compulsory/Institute	٣	٢	١	Principles of Statistics	٤
specialty	٣	٢	١	Introduction to the Study of Law	٥
specialty	٣	٢	١	Personal Status awL	٦
specialty	٤	٢	٢	Penal Code General ) (Section	٧

specialty	٤	٢	٢	Sources of commitment	٨
Optional/Institute	٣	٢	١	Constitutional law	٩
Optional/Institute	٣	٢	١	Intellectual property protection	١٠
	٢٩	١٥	١٤	the total	

units out of a total of (٢٢) the course of the first academic level consists of The second -٢ units. The course consists of compulsory university courses, elective courses, (٢٠) and specialization courses, as follows

Notes	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	٢	٠	٢	Arabic	١
Compulsory / Institute	٣	٢	١	Principles of Management	٢
Mandatory/University	٢	١	١	computer	٣
Specialty/Supplement	٣	٢	١	Introduction to the Study of Law	٤
y/SupplementSpecialt	٣	٢	١	Personal Status Law	٥
Specialty/Supplement	٤	٢	٢	Penal Code Special ) (Section	٦
Specialty/Supplement	٤	٢	٢	Sources of commitment	٧
Optional/University	٢	١	١	University sports	٨
	٢٠	١٣	١٢	the total	

courses and a total of The second academic level, which consists of two c -Second hours, as follows (٠٠) units, which corresponds to (٠٠)

units out of a total of (٢٢)The first course of the second academic level consists of -١ units. The course consists of compulsory university courses, elective courses, (٣١) specialization courses and

Notes and	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	٢	٠	٢	English language	١
Compulsory / Institute	٣	٢	١	business -E management	٢
specialty	٣	٢	١	Enforcement Law	٣
specialty	٤	٢	٢	ive LawAdministrat	٤
specialty	٤	٣	١	Civil Procedure Code	٥
specialty	٥	٣	٢	Code of Criminal Procedure	٦
Optional section	٤	٢	٢	Sale contract	٧
Optional section	٤	٢	٢	Investment contract	٨
Mandatory university	٢	٠	٢	Crimes of the Ba'ath regime (University (compulsory course	٩
Required	٣١	١٦	١٥	the total	

units out of a total (٢٨)The second course of the second academic level consists of --٢ units. The course consists of compulsory university courses, elective courses, (٢٨)of .courses and specialization

Notes	Total units	Number of hours	Number of hours n	Name of the material	T
Mandatory / University	٢	٠	٢	Professional ethics	١
Optional/Institute	٣	٢	١	Principles of Economics	٢
specialty	٣	٢	١	Real Estate Registration Law (Supplementary)	٣
specialty	٤	٢	٢	dministrative A Judiciary (Supplementary)	٤
specialty	٤	٣	١	Law of Evidence (Supplementary)	٥
specialty	٣	٢	١	Legal readings in English	٦
specialty	٢	٢		Research project	٧
specialty	٣	٢	١	Commercial Law	٨
ityMandatory univers	٢	١	١	computer	٩
Mandatory university	٢	٠	٢	Arabic	١٠
	٢٨	١٥	١٣	the total	

### Description Program Academic

important most the Requiring brief In . below described is program academic This , student the for outcomes ninglear expected the and program the of features A .opportunities available the of most the made had He whether demonstrating . this accompanies program the within course each of description

<b>Kirkuk/University Technical Northern Institute Technical</b> <b>Department Legal</b> <b>Department Legal</b> <b>Legal in Diploma Technical Management</b> <b>annual</b> <b>ABET</b> <b>support to personnel qualified Preparing field legal the in institutions state program training summer the through</b> <b>٢٠٢٤/٣/٣١</b>	<b>institution Educational</b> <b>Center / Department</b> <b>professional or academic of Name program</b> <b>certificate final of Name</b> <b>(other/courses/annual) system Academic</b> <b>Program Accredited</b> <b>influences external Other</b> <b>description of preparation of Date</b>	<b>✓</b> <b>✓</b> <b>✓</b> <b>✓</b> <b>✓</b> <b>✓</b> <b>✓</b> <b>✓</b>
<b>a Preparing to aims study institute's The of capable duatesgra of generation the in developments with pace keeping and specialization legal of field to competence and ability the possessing private and public in services provide serves that way a in institutions sector To addition .members its and society that considering ,personalities eirth build differs that stage advanced an in are they the as , stage preparatory the from of stage a is stage education higher .formation and building</b>	<b>Objectives Program Academic</b>	<b>✓</b>

assessment and ,methods learning and teaching ,outcomes Program

\.

### objectives Cognitive -A

supporting and ,management ,law in knowledge apply to ability student's The  
sciences

\-A

and principles ethical and professional the of knowledge student's The  
.specialization of field their of responsibilities

\-A

and ,professionals ,faculty with outcomes course evaluate to students Enabling  
.them improving of aim the with employers

\-A

commitment of values ,laws prevailing ,skills leadership learn should student The  
.sother for respect and ,behavior ethical and

\-A

### skills specific–Program Objectives – B

.teams multidisciplinary into integrate and work to students Preparing

\-B

and analyze to as well as ,panels discussion conduct and design to students Training  
.laws prevailing interpret

\-B

for tools specialized and ,skills ,technologies modern use to ntsstude Training  
.law the managing

\-B

of field the in problems legal formulate and identify to student the train To  
specialization

\-B

### methods learning and Teaching

Discussion / visits Field / dialogue and Discussion / ureslect Practical / lectures Theoretical))

((training Summer / research Graduation / examples Solving / sessions

### methods Assessment

((exams final and Midterm / attendance Daily / reports Weekly / tests Written / tests Oral))

### objectives based–value and Affective –C

of field the in involved those with effectively communicating in interest student's The  
specialization legal and administrative

\-C

of necessity the and records legal using of importance the of awareness student's The  
law of field the in developments latest the about nformedi Staying

\-C

the serves that learning in engage to ability and need the of recognition student's The  
future the towards deeply look to and community

\-C

to necessary learning of importance the to student the obligate to Working  
locally both ,levels constitutional and legal the on solutions of impact the understand

\-C

globally and

### methods learning and Teaching

/ **sexample Solving / activities Office / visits Field / lectures Practical / lectures Theoretical)**  
(**training Summer / project Graduation**

### methods Assessment

((record cumulative Student's/Observation/tests Written/tests Oral))

**personal and employability to related skills other ) skills transferable and General –D**  
(**development**

**workplace student's the in confidence–self student's eth enhance to Working**

✓-D

modern of use the through interpretation its and law of principles the learns student The  
. law of field the in methods

✓-D

. resoftwa diagnosis flaw legal latest the with work to learned student The

✓-D

**The .disciplines relevant the with familiar and knowledgeable be should student The**  
, **research operations ,economics ,management) disciplines similar to adapt to ability**  
(**science computer**

✓-D

### methods learning and Teaching

**Solving / sessions Discussion / visits Field / lectures Practical / lectures Theoretical)**  
(**training Summer / project Graduation / examples**

### methods Assessment

((**exams final and Midterm / attendance Daily / reports Weekly / tests Written / tests Oral**))

### developmentde personal for Planning

✓✓

**of field the within universities and sectors private and public the to visits field Conducting**  
. **specialization legal the in developments field the about learn to specialization**

**courses training and ,seminars scientific ,panels discussion in students Engaging**

**or college the in enrollment to related regulations establishing) criteria Admission**  
(**institute**

✓✓

**is which ,plan admission central the of part are studies morning for criteria admission The**  
with conjunction in ,**Research Scientific and Education Higher of Ministry the by approved**  
. **studies morning for plan admission actual the**

**program the about information of sources Key**

✓✓

and university the in committees sectoral the by approved are resources and programs The the of nature the suits that manner a in meetings annual through updated periodically are .management legal as such ,content material's

### Course description template

This academic program description provides a concise summary of the outcomes for the student, program's key features and expected learning demonstrating whether they have made the most of the available opportunities, and is accompanied by a description of each course within the program

–	Course Objectives	Λ
essmentProgram outcomes, teaching and learning methods, and as		1
<b>Cognitive objectives –A</b>		
To qualify the graduate scientifically in the field of legal administration, by introducing the basic scientific concepts related to the Personal pushing the and (.inheritance, etc –divorce –Status Court (marriage student towards scientific research outside the framework of the st .curriculum		1-A
<b>specific skills–Program Objectives–b</b>		
The ability to grasp legal principles and extract relevant conclusions in .the field of personal status law and its branches		1-B
and learning methods Teaching		
<b>Theoretical lectures / Practical lectures / Field visits / Solving examples / ))</b>		

((Discussion sessions / Summer training

**Assessment methods (oral tests/written tests/weekly reports/daily attendance/term and final exams**

**goals Affective –C**

**Performing his duties at the workplace with high professional motivation, relying on law, Sharia, custom, jurisprudence, and Islamic jurisprudence**

1-C

**Teaching and learning methods**

ng examples / Theoretical lectures / Practical lectures / Field visits / Solvi))

((Discussion sessions / Summer training

**Assessment methods**

((Oral tests/Written tests/Observation/Student daily attendance record))

**General and transferable skills (other skills related to employability and personal development**

ing their discussion skillsDevelop

1-D

the student and research capabilities and move To raise their scientific . from the stage of teaching to learning

1-D

**Infrastructure**

1.

**Available free of charge in the department and the institute's library**

**booksRequired text**

\*

**Available free of charge in the department and the institute's library**

**Main (Main) References**

\*

**Internet network**

**Electronic references, websites**

\*

**Available in the department building**

**Virtual Court**

**Available in the department building**

**lab Computer**

<b>Curriculum Development Plan</b>	11
<b>Developing curricula that are compatible with applicable laws and .prevailing regulations</b>	*
<b>Holding seminars and scientific conferences aimed at updating school curricula</b>	*
<b>field of specialization Keeping up with scientific developments in the</b>	*

## Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, available demonstrating whether they have made the most of the opportunities, and is accompanied by a description of each course within the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
theory Obligation DIL 13	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٦
Cognitive objectives –A		
Voluntary and ) Defining the sources of obligation for the student tary sources) and the use of practical methods in explaining involun the dissolution –the contract in terms of (the elements of the contract (and the gain without cause –the illegal act –of the contract	٧-A	

<b>specific skills–Program Objectives–b</b>	
legal concepts contracts and use student to deal withEnabling the student to deal with valid and invalid contracts and methods in analyzing valid	1-B
<b>Teaching and learning methods</b>	
Theoretical lectures / Practical lectures / Field visits / Solving examples / ) ((Discussion sessions / Summer training	
<b>Assessment methods</b>	
Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and ) ((final exams	
<b>based objectives–Affective and value –C</b>	
Performing his duties at the workplace with professional motivations	1-C
<b>methods Teaching and learning</b>	
Theoretical lectures / Practical lectures / Field visits / Solving examples / ) ((Graduation project / Summer training	
<b>Assessment methods</b>	
((Oral tests/Written tests/Observation/Student's cumulative record))	
her skills related to employability and General and transferable skills (of –D (personal development	
Developing their dialogue skills	1-D
Raising their research awareness and moving the student from the stage of teaching to learning	1-D

<b>Infrastructure</b>	
Available free of charge in the partment and the institute's librarydep	*

Available free of charge in the department and the institute's library	Main (Main) References	*
--	------------------------	---

Curriculum Development Plan	11
Developing curricula that are compatible with state institutions concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
up with scientific developments in the field of specialization Keeping	*
Internet network	Electronic references, websites *
Available in the department	Virtual Court
able in the departmentAvail	Computer Center

### Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, whether they have made the most of the available demonstrating opportunities, and is accompanied by a description of each course within the program.

Kirkuk /Northern Technical University Technical Institute	Educational institution	1
Legal Department	ent / Scientific Department Center	2

Introduction to the Study of LawDIL 15	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
<b>Program outcomes, teaching and learning methods, and assessment</b>		٦

### **Cognitive objectives –A**

**student with the importance of studying law, given To familiarize the its crucial role in organizing legal rules, and to provide the student .with official and interpretive sources of law**

١-A

### **(Private –General )**

**s, and The student's familiarity with primary and explanatory source the student's knowledge of legal principles according to applicable .laws and prevailing legal instructions**

١-B

### **Teaching and learning methods**

#### **Theoretical lectures / Lectures**

**Process / Field visits / Solving examples / Discussion sessions / Summer rainingt**

### **Evaluation methods**

**Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and )) ((final exams**

### **based objectives–Affective and value –C**

**Performing his duties at the workplace with professional motivations .onal ethicsand adhering to professi**

١-C

## Teaching and learning methods

**Theoretical lectures / Practical lectures / Field visits / Solving examples / ))  
((Graduation project / Summer training**

## Assessment methods

**((Oral tests/Written tests/Observation/Student's cumulative record))**

**General and transferable skills (other skills related to employability and –D  
(personal development**

**Improving their discussion skills**

**1-D**

**Raising their research awareness and moving the student from the  
stage of teaching to learning**

**1-D**

## Infrastructure

**1.**

**Available free of charge in the  
department and the institute's library**

**Required textbooks**

**\***

**Available free of charge in the  
department and the institute's library**

**Main (Main) References**

**\***

**Internet network**

**Electronic references,  
websites**

**\***

**in the department Available**

**Computer Center**

## Curriculum Development Plan

**11**

**Developing curricula that are compatible with state institutions  
concerned with the legal aspect**

**\***

**Holding seminars and scientific conferences aimed at updating school  
curricula**

**\***

**up with scientific developments in the field of specialization Keeping**

**\***

## Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, whether they have made the most of the available opportunities, and is accompanied by a description of each course within the program.

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	ment / Scientific Depar Center	٢
<b>DIL 16 Management Principles</b>	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٦
<b>Cognitive objectives –A</b>		
basic concepts related to the administrative To provide the student with b .activities practiced by the organization and their applications		١-A
<b>specific skills objectives–Program</b>		

To enable the student to grasp the concept of modern management in the .the information needed to work in this field and to acquire legal work field of

1-B

#### **Teaching and learning methods**

**Theoretical lectures / Practical lectures / Field visits / Solving examples / )  
((Discussion sessions / Summer training**

#### **Assessment methods**

**ly reports / Daily attendance / Midterm and Oral tests / Written tests / Week))  
((final exams**

**based objectives–Affective and value –C**

**Performing his duties at the workplace with professional motivation 1-C**

#### **Teaching and learning methods**

**Id visits / Solving examples / Theoretical lectures / Practical lectures / Fie))  
((Graduation project / Summer training**

#### **Assessment methods**

**((Oral tests/Written tests/Observation/Student's cumulative record))**

**. (General and transferable skills (other skills related to employability –D**

**iscussion skillsImproving their d**

1-D

**Raising their research awareness and moving the student from the stage of teaching to learning**

2-D

Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	Electronic references, websites	*
Available in the department	Computer Center	

Curriculum Development Plan	11
State institutions start Developing curricula that are compatible with concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
Keeping up with scientific developments in the field of specialization	*

### Course description template

The program description provides a concise summary of the This academic program's key features and expected learning outcomes for the student, demonstrating whether they have made the most of the available opportunities, and is accompanied by a description of each course within the program

Legal Department	Scientific Department Center /	٢
Applications ComputerDIL 17	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	er/YearSemest	٥

### Program outcomes, teaching and learning methods, and assessment

#### Cognitive objectives –A

Teaching the student computer skills and internet principles in their field of specialization

١-A

#### specific skills objectives–Program

world scenarios-c legal software to virtually simulate realUsing scientific legal problems using computers and solve

١-B

#### Teaching and learning methods

Theoretical lectures / Practical lectures / Field visits / Solving examples / ))

((Discussion sessions / Summer training

#### Assessment methods

Oral tests / Written tests / Weekly reports / Daily attendance / Midterm ))

((and final exams

#### based objectives–Affective and value –C

Performing his duties at the workplace with professional motivations

١-C

#### odsTeaching and learning meth

Theoretical lectures / Practical lectures / Field visits / Solving examples / ))

((Graduation project / Summer training

#### Assessment methods

((Oral tests/Written tests/Observation/Student's cumulative record))

skills related to employability and General and transferable skills (other s –D  
(personal development

Improving their discussion skills	1-D
Raising their research awareness and moving the student from the stage of teaching to learning	1-D

Infrastructure		1.
Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	Electronic references, websites	*
Available in the department	Computer Center	

Curriculum Development Plan		11
state institutions	Developing curricula that are compatible with concerned with the legal aspect	
Holding seminars and scientific conferences aimed at updating school curricula		*
of specialization	Keeping up with scientific developments in the field	*

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, while demonstrating whether they have made the most of the available opportunities, and is accompanied by a description of each course within the program.

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
Legal readings :In EnglishDIL 18	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥

#### Program outcomes, teaching and learning methods, and assessment

##### Cognitive objectives –A

he Introducing the student to English terms in the field of vocabulary of study plan for the Department of Legal Administration in order to understand the terms presented in the administrative and accounting aspects

١-A

##### specific skills objectives–Program

n English, It enables the student to read topics related to his specialization thus giving him the opportunity to communicate with everything that is new .in the field of legal specialization in books, research, magazines and others

١-B

##### Teaching and learning methods

sits / Solving examples / Theoretical lectures / Practical lectures / Field vi))  
((Discussion sessions / Summer training

### Assessment methods

Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and ))  
((final exams

based objectives–Affective and value –C

ace with professional motivations

Performing his duties at the workpl

1–C

### Teaching and learning methods

Theoretical lectures / Practical lectures / Field visits / Solving examples / ))  
((Graduation project / Summer training

### Assessment methods

((s cumulative record'Oral tests/Written tests/Observation/Student))

General and transferable skills (other skills related to employability and –D  
(personal development

Improving their discussion skills

1–D

Raising their research awareness and moving the student from the stage of  
ngteaching to learni

1–D

### Infrastructure

1 .

Available free of charge in the  
department and the institute's library

Required textbooks

\*

Available free of charge in the  
department and the institute's library

Main (Main) References

\*

Internet network

s, Electronic reference  
websites

\*

### Curriculum Development Plan

11

Developing curricula that are compatible with state institutions

\*

concerned with the legal aspect

Holding seminars and scientific conferences aimed at updating school curricula

lopments in the field of specialization Keeping up with scientific deve

\*

\*

### Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, the most of the available demonstrating whether they have made the opportunities, and is accompanied by a description of each course within the program

Kirkuk /Northern Technical University Technical Institute	Educational institution	١
Legal Department	Scientific Department / Center	٢
ights and DemocracyHuman RiDIL 19	Course Code Name	٣
mandatory	Available forms of attendance	٤
First	Semester/Year	٥
Program outcomes, teaching and learning methods, and assessment		٦
<b>Cognitive objectives –A</b>		
ocracy (origin and Understanding the principles of human rights and dem (development		١-A
<b>specific skills objectives–Program</b>		

A detailed explanation of the principles of human rights and democracy and how to live under their umbrella

1-B

#### **Teaching and learning methods**

res / Field visits / Examples / Discussion Theoretical lectures / Practical lectures))

((sessions / Summer training

#### **Assessment methods**

Oral tests / Written tests / Weekly reports / Daily attendance / Midterm and ))

((final exams

#### **based objectives-Affective and value -C**

workplace with professional motivations Performing his duties at the

1-C

#### **Teaching and learning methods**

Theoretical lectures / Practical lectures / Field visits / Solving examples / ))

((Graduation project / Summer training

#### **Assessment methods**

((udent's cumulative recordOral tests/Written tests/Observation/St))

**General and transferable skills (other skills related to employability and -D**

**(personal development**

Developing their discussion skills

1-D

Raising their research awareness and moving the student from the stage of

learning teaching to

1-D

#### **Infrastructure**

1.

**Available free of charge in the department and the institute's library**

**Required textbooks**

\*

Available free of charge in the department and the institute's library	Main (Main) References	*
Internet network	References, Electronic resources, websites	*

Curriculum Development Plan	11
Developing curricula that are compatible with state institutions concerned with the legal aspect	*
Holding seminars and scientific conferences aimed at updating school curricula	*
Scientific developments in the field of specialization	*
Keeping up with scientific developments in the field of specialization	*

### Course description template

This academic program description provides a concise summary of the program's key features and expected learning outcomes for the student, made the most of the available demonstrating whether they have many opportunities, and is accompanied by a description of each course within the program.

Kirkuk /Northern Technical University Technical Institute	Educational institution	1
Legal Department	Scientific Department / Center	2
English LanguageE DIL 10	Course Code Name	3
mandatory	Available forms of attendance	4
First	Semester/Year	5

hours per year (r.)	Total number of study hours	r
<b>Cognitive objectives –A</b>		
Learning the basics of the English language and its general rules . phrases erstanding conversational techniques and quoting legalUnd		1-A
<b>specific skills–Program Objectives–b</b>		
The ability to interact with people in several fields within the same .discipline		1-B
The ability to use modern methods in the field of specializ		1-B
Proficiency in accessing the latest information through his mastery of the .language		1-B
based objectives–Affective and value –C		
Performing his duties at the workplace with professional motivations		1-C
<b>Teaching and learning methods</b>		
lectures / Practical lectures / Field visits / Solving examples / Theoretical)) ((Graduation project / Summer training		
<b>General and transferable skills (other skills related to employability and –D (personal development</b>		
Developing their discussion skills		1-D
their research awareness and moving the student from the Raising t stage of teaching to learning		1-D

Infrastructure		11
Available free of charge in the department and the institute's library	Required textbooks	*
Available free of charge in the nstitute's librarydepartment and the i	Main (Main) References	*
Internet network	Electronic references, websites	*

## Curriculum Skills Plan

boxes corresponding to the individual learning outcomes from the program that are assessed

Learning outcomes required from the program

### Curriculum Development Plan

1.

state institutions Developing curricula that are compatible with concerned with the legal aspect

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Holding seminars and scientific conferences aimed at updating school curricula

Keeping up with scientific developments in the field of specialization

Level: First Year ; Law I StatusSubject: Persona

Evaluation	Learning	Subject Name	Required	Hours	Week
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n Method	method		learning outcomes		
Tests and reports	Practical + Theoretic al	The nature of work in personal status courts, court departments and al and divisions, their function .geographical jurisdiction	Knowledge and practical application	4	1
Tests and reports	Practical + Theoretic al	Definition of the marriage contract, its pillars and conditions, the eligibility of the contracting party a and prohibitions, permission for minor and a mentally ill person to marry, marriage to a second wife, its conditions and a model of the permission document, the legal conditions for registering the marriage contract, studying a model of the marriage contract, the required alties for those who documents, pen .marry outside of court	Knowledge and practical application	4	2
Tests and reports	Practical + Theoretic al	The dowry, its types and entitlement, the cases in which the wife is not entitled to her full dowry, breaking t and the off the engagemen .consequences thereof	Knowledge and practical application	4	3
Tests and reports	Practical + Theoretic al	Spousal support, its conditions and elements, temporary support, cases in .which the wife is obligated to obey	Knowledge and practical applic	4	4
Tests and reports	Practical + Theoretic al	Divorce, its pillars, types, and rulings, the legal consequences of each type, and the persons who are not subject .to divorce	Knowledge and practical application	4	5
Tests and reports	Practical + eticTheor al	The role of the Public Prosecution in Personal Status Courts, the role of social research in divorce and abandonment cases, the forms prepared for this purpose, and how to .organize them	Knowledge and practical application	4	6
Tests and reports	ctical Pra + Theoretic al	Judicial separation and its legal basis, , , , , explanation of Articles of the Personal Status Law, ( , voluntary separation and divorce, its .provisions and conditions	Knowledge and practical application	4	7

Tests and reports	Practical + Theoretical	The waiting period and its types, the duties of the woman observing the waiting period, the return of the marital relationship and how to return it, its conditions and a model of the proof of return of the marital relationship	Knowledge and practical application	4	8
Tests and reports	Practical + Theoretical	Lineage, its rules, methods of proving it, and acknowledgment of lineage in the Personal Status Law and the Juvenile Welfare Law	Knowledge and practical application	4	9
nd Tests and reports	Practical + Theoretical	Custody, its conditions and custody fees	Knowledge and practical application	4	10
Tests and reports	Practical + Theoretical	Spousal support, ascendants and descendants: practical examples of descendants' support for descendants and vice versa according to the Personal Status Law	Knowledge and practical application	4	11
Tests and reports	Practical + Theoretical	Wills and their provisions, registration, will registration application form, will registration evocation, registration form, deed of registration and endorsement in the will deed form of the (٤٤-٩٢٢)Review of Articles Civil Procedure Code	Knowledge and practical application	4	12
Tests and reports	Practical + Theoretical	Representation of minors, guardianships and guardianship and its limits, the limits of the guardian's authority, a study of legal texts in civil law, personal status law, and the care of minors. Sample application and supporting argument for guardianship	Knowledge and practical application	4	13 + 14
Tests and reports	Practical + Theoretical	Guardianship, application form for appointing a guardian and proof of appointment of a temporary guardian, guardianship and trusteeship over the prodigal and the negligent regarding the study of legal care of minors texts in the law of th	Knowledge and practical application	4	15

		.and civil law			
Tests and reports	Practical + Theoretic al	Values and the imposition of values for a disability or old age; values for the absent and the missing	Knowledge and practical application	4	16
Tests and reports	Practical + Theoretic al	Studying application forms in each case, investigation and announcement procedures, and examples of arguments for the value of missing civilian and military persons	Knowledge and practical application	4	17
Tests and reports	Practical + Theoretic al	Birth and death certificates and a study of the legal texts for registering births and deaths. Application form for issuing a birth certificate	Knowledge and practical application	4	18 + 19
Tests and reports	Practical + Theoretic al	Issuance of a death certificate, court procedures, death certificate form	Knowledge and practical application	4	20
Tests and reports	Practical + Theoretic al	Legal inheritance certificates, procedures for organizing and them, and the difference recording between them and regular inheritance certificates, the inheritance certificate application form and the documents required for its issuance	Knowledge and practical application	4	21
Tests and reports	Practical + Theoretic al	itance, its causes, and the male Inher .and female heirs	Knowledge and practical application	4	22
Tests and reports	Practical + Theoretic al	Those entitled to the inheritance from share heirs and the -among the fixed residuary heirs, applications and .exercises	Knowledge and practical application	4	23 + 24
Tests and reports	Practical + Theoretic al	Inheritance of husband, wife, father, grandfather, mother, grandmother, daughter, and granddaughter, with .practical examples	Knowledge and practical application	4	25 + 26
Tests and reports	Practical + Theoretic	Obstruction and its types, the concept of 'awl and its definition and issues .of return, practical examples	Knowledge and practical	4	27 + 28

	al		application		
Tests and reports	Practical + Theoretical	ance issue to a single degree inherita	Knowledge and practical application	4	29
Tests and reports	Practical + Theoretical	The definition, rules, procedures, and how to organize the inheritance issue .after the withdrawal	Knowledge and practical application	4	30

Year First :Study of Level :Theory Obligation :Subject						
Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week	
and Tests reports	+ Practical Theoretical	An overview of the concept of obligation in general, and its legal foundations	and Knowledge practical application	4	1	
and Tests reports	+ Practical Theoretical	Intellectual schools of thought on commitment	and Knowledge practical application	4	2	
and Tests reports	+ Practical Theoretical	Types of commitment	and Knowledge practical application	4	3	
and Tests reports	+ Practical Theoretical	Sources of commitment	and Knowledge practical application	4	4	
and Tests reports	+ Practical Theoretical	The contract: its definition in jurisprudence and law, with an explanation of	and Knowledge practical application	4	5	

and Tests reports	+ Practical Theoretical	Contract elements	and Knowledge practical application	4	6
and Tests reports	+ Practical Theoretical	Satisfaction, location, reason Types of contracts	and Knowledge practical application	4	7+8
and Tests reports	+ Practical Theoretical	Types of contracts	and Knowledge practical application	4	8
and Tests reports	+ Practical Theoretical	Sale of Real Estate in Iraqi Civil Law	and Knowledge practical application	4	9
and Tests reports	+ Practical Theoretical	Penalty for breach of contract conditions	and Knowledge practical application	4	10
and Tests reports	+ Practical Theoretical	Contractual liability	and Knowledge practical application	4	11
and Tests reports	+ Practical Theoretical	The consequences of a void contract and a valid contract	and Knowledge practical application	4	12
and Tests reports	+ Practical Theoretical	Unilateral will: its concept and conditions of application	and Knowledge practical application	4	13
and Tests reports	+ Practical Theoretical	The unlawful act as a source of obligation	and Knowledge practical application	4	14
and Tests reports	+ Practical Theoretical	Distinguishing between tortious liability and contractual liability	and Knowledge practical application	4	15
and Tests reports	+ Practical Theoretical	Elements of tort liability	and Knowledge practical application	4	16
and Tests reports	+ Practical Theoretical	negligence of	and Knowledge practical application	4	17
and Tests reports	+ Practical Theoretical	The concept of harm and its types	and Knowledge practical application	4	18

and Tests reports	+ Practical Theoretical	The concept of causation	and Knowledge practical application	4	19
and Tests reports	+ Practical Theoretical	The consequences of establishing tort liability	and Knowledge practical application	4	20
and Tests reports	+ Practical Theoretical	The meaning of compensation, its types and conditions	and Knowledge practical application	4	21
and Tests reports	+ Practical Theoretical	Responsibility for people	and Knowledge practical application	4	22
and Tests reports	+ Practical Theoretical	Responsibility for things	and Knowledge practical application	4	23
and Tests reports	+ Practical Theoretical	Liability for an animal's actions; liability for an inanimate object's actions	and Knowledge practical application	4	24
and Tests reports	+ Practical Theoretical	Responsibility for personal actions	and Knowledge practical application	4	25
and Tests reports	+ Practical Theoretical	Unjust enrichment: its meaning and components	and Knowledge practical application	4	26
and Tests reports	+ Practical Theoretical	Some apps enrich for no reason	and Knowledge practical application	4	27
and Tests reports	+ Practical Theoretical	Payment of what is not due, according to the law as a source of obligation	and Knowledge practical application	4	28
and Tests reports	+ Practical Theoretical	Expiration of obligation	and Knowledge practical application	4	29
and Tests reports	-Practical Theoretical	Some methods of eliminating obligation	and Knowledge practical application	4	30

Evaluation Method	Learning method	Subject name	Required learning outcomes	Hours	The
Tests and Reports	Practical + Theoretical	Defining the meaning of law and its relationship to religious, moral, and justice principles	Knowledge and practical application	6	1
Tests and reports	Practical + Theoretical	ning of law and its relationship to religious, moral, and justice principles	Knowledge and practical application	6	2
Tests and reports	Practical + Theoretical	Defining the meaning of law and its relationship to religious, moral, and justice principles	nowledge K and practical application	6	3
Tests and reports	Practical + Theoretical	Definition of a legal rule and its characteristics	Knowledge and practical application	6	4
Tests and reports	Practical + Theoretical	Definition of a legal rule and its characteristicschara	Knowledge and practical application	6	5
Tests and reports	Practical + Theoretical	Divisions of Law and the Distinction Between Public and Private Law	Knowledge and practical application	6	8

Tests and reports	Practical + Theoretical	Characteristics of public law and private Branch law and the criteria for distinguishing between them	Knowledge and practical application	6	9 10 11
Tests and reports	Practical + Theoretical	Sources of law, their types, and the official sources of Iraqi law	Knowledge and practical application	6	12 13
Tests and reports	Practical + Theoretical	Definition of legislation, its importance, characteristics, advantages, disadvantages, and types	Knowledge and practical application	6	14 15
Tests and reports	Theoretical	Principles of drafting legislative rules, the hierarchy of legislation, and oversight in its application	Knowledge and practical application	6	16 17
Tests and reports	Practical + Theoretical	Custom, its pillars, advantages, and disadvantages, and its types: conventional custom, customary rule, and proving customary rules	Knowledge and practical application	6	18
Tests and reports	Practical + Theoretical	Custom, its pillars, advantages, and disadvantages, and its types: custom, customary rule, conventional and proving customary rules	Knowledge and practical application	6	19

Tests and reports	Practical + Theoretical	<b>Islamic law and the principles of justice as a source of law</b>	Knowledge and practical application	6	20 ၁၁
Tests and reports	Practical + Theoretical	<b>Unofficial (interpretive) sources of law</b> <b>Islamic jurisprudence: its definition, characteristics, and role in ancient and modern societies</b> <b>The judiciary: its definition, characteristics, and role in ancient and modern societies</b>	Knowledge and practical application	6	22
Tests and reports	Practical + Theoretical	<b>The scope of application of the law in terms of place, the principle of territoriality of the law, the exceptions to it, the principle of personality of the law</b>	Knowledge and practical application	6	23
Tests and reports	Practical + Theoretical	<b>The scope of application of the law in terms of place, the principle of territoriality of the law, the exceptions to it, the principle of personality of the law</b>	Knowledge and practical application	6	24
Tests and reports	Practical + Theoretical	<b>The scope of application of the law in -terms of time, the principle of non retroactivity of the law, and the exceptions to it</b>	Knowledge and practical application	6	25
Tests and reports	Practical + Theoretical	<b>The scope of application of the law in -terms of time, the principle of non retroactivity of the law, and the exceptions to it</b>	Knowledge and practical application	6	26
Tests and reports	Practical + Theoretical	<b>heir types: Definition of rights and t real rights, personal rights, original and accessory real rights</b>	Knowledge and practical application	6	27

orts						
Tes ts and rep orts	Practical + Theoreti cal	Definition of rights and their types: real rights, personal rights, original rights and accessory real	Knowledge and practical application	6	28	
Tes ts and rep orts	Practical + Theoreti cal	The elements and sources of a right, the subject matter of the right, the legal event, legal acts, and the legal protection of the right	Knowledge and practical application	6	29	
Tes ts and rep orts	Practical + Theoreti cal	The elements and sources of a right, the subject matter of the right, the legal event, legal acts, and the legal protection of the right	Knowledge and practical application	6	30	

#### Stage First – Management : ctSubje

Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week
and Tests reports	+ Practical Theoretical	and Development – Management Schools Modern – Concepts (Islamic , Situational ,Japanese)	and Knowledge practical application	3	1
and Tests reports	+ Practical Theoretical	jobs Administrative	and Knowledge practical application	3	2
and Tests reports	+ Practical Theoretical	jobs Facility	and Knowledge practical application	3	3
and Tests reports	+ calPracti Theoretical	affecting factors Environmental :management Political – factors Economic – factors Social – factors Technological	and Knowledge practical application	3	4
and Tests reports	+ Practical Theoretical	– functions Administrative ingPlann	and Knowledge practical application	3	5

and Tests reports	+ Practical Theoretical	forecasting and planning of Types central to relationship their and planning	and Knowledge practical application	3	6
and Tests reports	+ Practical Theoretical	process making–Decision	and Knowledge practical application	3	7
and Tests reports	+ Practical Theoretical	unprogrammed and Programmed decisions	and Knowledge practical application	3	8
and Tests reports	+ Practical Theoretical	–decision the in methods Scientific process kingma	and Knowledge practical application	3	9
and Tests reports	+ Practical Theoretical	organization Administrative	and Knowledge practical application	3	10
and Tests reports	+ Practical Theoretical	in used principles The the of divisions the determining the in structure organizational .organization	and Knowledge practical application	3	11
and Tests reports	+ Practical Theoretical	that factors and Committees the increasing to contribute committees of effectiveness	and Knowledge practical onapplicati	3	12
and Tests reports	+ Practical Theoretical	of scope and levels Administrative .supervision	and Knowledge practical application	3	13
and Tests reports	+ Practical Theoretical	– sources its – limits its – Validity .types its	and Knowledge practical application	3	14
and Tests reports	+ Practical Theoretical	between relationship The authority and responsibility	and Knowledge practical application	3	15
and Tests reports	+ Practical Theoretical	– types its – Communications and networks communication the affecting ctorsfa .process communication	and Knowledge practical application	3	16
and Tests reports	+ Practical Theoretical	and Centralization decentralization	and Knowledge practical application	3	17
and Tests reports	+ Practical Theoretical	nMotivatio	and Knowledge practical	3	18

			application		
and Tests reports	+ Practical Theoretical	,motivations ,incentives ,Needs relationship influential the and .them between	and Knowledge practical application	3	19
and Tests reports	+ Practical Theoretical	difference The – hipLeaders and leadership between Leadership – management Leadership – characteristics .styles	and Knowledge practical application	3	20
and Tests reports	+ Practical Theoretical	Steps Control – Control	and Knowledge practical application	3	21
and estsT reports	+ Practical Theoretical	Control – control of Types methods	and Knowledge practical application	3	22
and Tests reports	+ Practical Theoretical	jobs Facility	and Knowledge practical application	3	23
and Tests reports	+ Practical Theoretical	– Management Production Plans Production	and Knowledge practical application	3	24
and Tests reports	+ Practical Theoretical	and objectives plan Production other to relationship their functions	and Knowledge practical application	3	25
and Tests reports	+ Practical Theoretical	– Management Marketing Plan Marketing a of Components .Importance Their and	and Knowledge practical application	3	
and Tests reports	+ Practical Theoretical	annual – management Financial their and plans financial .components	and Knowledge practical application	3	27
and Tests reports	+ Practical Theoretical	– Management Personnel Plan Personnel a of Components	and Knowledge practical application	3	28
and Tests reports	+ Practical Theoretical	Management Resources Human	and Knowledge practical application	3	29
and Tests reports	+ Practical Theoretical	administration Iraqi	and Knowledge practical application	3	30

**Year First :Level Applications Computer :Subject**

Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week
and Tests reports	+ Practical Theoretical	<p><b>hardware the Identifying by computer a of components program made-ready a viewing</b></p> <p><b>components these illustrates that to computer old an disassembling and components its identify peripherals</b></p> <p><b>working the of esentationpr A software its of method definition their and components .system the within</b></p>	<b>and Knowledge practical application</b>	3	1 2
and Tests reports	+ Practical Theoretical	<p><b>a RunningWindows application / important most the Displaying / installation application of stages</b></p> <p><b>important most The / it Updating of versionsWindows used /</b></p> <p><b>Using / device the down Shutting / mouse theWindows screen</b></p> <p><b>components :Icons :Taskbar : them hide and define to How (generic and standard)</b></p>	<b>and Knowledge practical applicationappl</b>	3	3 4
and Tests reports	+ Practical Theoretical	<b>the using covers course The desktop/panel control feature/controls</b>	<b>and Knowledge practical application</b>	3	5 6

		<p>installation program/functions student Each .uninstallation and ,exercise classroom a completes on displayed are results the anda data projector review peer for .discussion and</p> <p><b>window of application practical A</b> :techniques management</p> <p>maximizing and minimizing closing permanently / windows</p> <p>closing temporarily / windows</p> <p>/ windows moving / windows</p> <p>methods / size window controlling and applications nningru for programs</p>		
and Tests reports	+ Practical Theoretical	<p>handle to HowStart menu items: Delete/ UpdateStart menu items to submenus Add/Start menus the to button new a Add/Start menu</p>	and Knowledge practical application	3 7 8
and Tests reports	+ Practical Theoretical	<p>main the Understanding of componentsWindows :softwareWindows Explorer the , My Computer icon, and the parts of the My Computer .window and ,Restore ,Delete) Bin Recycle / ( Bin the EmptyMy Documents Icon</p>	and Knowledge practical application	3 9 10
and Tests reports	+ Practical Theoretical	<p>how on exercises practical Present and folders computer with deal to practical a Conduct / files most the of demonstration cludedin programs important withWindows / Notepad :as such</p>	and Knowledge practical application	3 11 12

		/ components Screen / Paint with working and Creating to them transferring and ,graphics as such software otherOffice . programs EntertainmentMedia player			
and Tests tsrepor	+ Practical Theoretical	how of demonstration practical A run / software antivirus install to method processing / processor the most the of explanation / the by caused effects important infection of symptoms and virus / Theft / crimes Computer Hackers	and Knowledge practical application	3	13 14
and Tests reports	+ Practical Theoretical	relying why of idea the Presenting types What / processors word on how and there are processors of .years the over evolved have they the use to how LearnWord application . the of application practical A within text with dealing of method the are What .processor the processor word the that features Word Running / ?us provides/ the of elements BasicWord window / switching Language / Merging / definition Paragraph / paragraph the tingsplit and .text the (highlighting) Selecting	and Knowledge practical application	3	15 16
and Tests reports	+ Practical Theoretical	Usingthe file services in available a through application the Open / New - :exercise practical the Close / file existing an	and Knowledge practical application	3	16 17

		<p>/ document new a Save / document</p> <p>/ document existing an Save</p> <p>Close / printing before Preview</p> <p>Finish / document theWord</p>		
and Tests reports	+ Practical Theoretical	<p>/ Paste / Copy / Cut : Clipboard</p> <p>Format yCop</p> <p>/ size Font / font Change :Font</p> <p>/ size font decrease and Increase</p> <p>font Change / formatting Clear</p> <p>/ Subscript / color Highlight / color</p> <p>/ case Change / Superscript</p> <p>Letter / Effects / style Underline</p> <p>spacing</p> <p>Bulleted / Numbering :Paragraph</p> <p>List Bulleted a Creating / Listing</p> <p>Text Existing from</p> <p>Space / points bullet Remove /</p> <p>Line / Spacing Paragraph / Prefix</p> <p>/ Direction Text / Spacing</p> <p>Shading and Borders / Alignment</p> <p>Title / Spacing No / Normal :Styles</p> <p>Styles Change / Subtitle / \ Title / \</p> <p>Related Disable / ewPrev Show /</p> <p>Options / Styles</p> <p>/ Replace / to Go / Search :Edit</p> <p>Select</p>	and Knowledge practical application	3 18 19
and Tests reports	+ Practical Theoretical	<p>the of identification Practical</p> <p>of features important most</p> <p>kBlan :Pages :of terms in drawers</p> <p>divider Page / page Cover / page</p> <p>Drawing / table a Inserting :Table</p>	and Knowledge practical application	3 20 21

		<b>table a to text Converting / table a /Excel spreadsheet / tables Quick table Drawing / styles Table / / Image :Illustrations .borders / Shapes / art ClipSmart art / Chart / Header : footer and Header number Page / Footer / text Decorative / box Text :Text Word art Date / line Signature / / Equation / Object / time and Symbol</b>		
and Tests reports	+ Practical Theoretical	<b>/ Colors / Attributes :Features Page / Margins :Effects / Fonts Page – Orientation / Size Page / Watermark : Background :Layout – Borders Page / Color to Send / Front to Bring / Position Wrap Text / Back</b>	and Knowledge practical application	3 22
and Tests reports	+ Practical theoreticalTh	<b>/ Text Add / Contents of Table Table Update Insert / footnote Insert : Footnotes / Next lower Footnote / endnote Notes Show Insert :citations and References / management Source / citation Style caption a Insert :Captions / entry kMar / index Insert :Index index Update</b>	and Knowledge practical application	3 23 24
and Tests reports	+ Practical Theoretical	previous a of application Practical of methodology the on file exercise	and Knowledge practical	3 25 26

		<p>in review practical a conducting :Proofreading – :of terms</p> <p>Document :esChang :Comments</p> <p>display Document :protection</p> <p>–Full / layout Print :methods</p> <p>/ layout Web / reading screen</p> <p>Draft / Outline</p> <p>/ lines Grid / Ruler :hide&gt;Show</p> <p>Thumbnail / map Document</p> <p>▼ / page ▼ / %... :out and in Zoom</p> <p>width Page / pages</p> <p>Split / lal Sort / frame New :Frame</p> <p>frames Swap /</p>	application	
and Tests reports	+ Practical Theoretical	<p>shown was film documentary A network of concept the about and world the in development . are there networks of types what institute/college the Identifying the connects that network units and departments academic communication network the with network/types its and system .protocols network/forms the of understanding an Gain networks between relationship system network global the and shift this why and ,(Internet the) network global the of use the in occurred has</p>	and Knowledge practical application	3 27 28
and Tests reports	+ Practical Theoretical	<p>internet main the know to Getting internet basic Some / screen the to Connecting / concepts browser web a Opening / internet</p>	and Knowledge practical application	3 29 30

		<p>browsing web a of Components / Web / icons Browser / window / browser the Using / addresses / homepage the Changing browser the Closing / Toolbars the from disconnecting and favorite Saving / History / internet to How / engine Search / pages the on information for search images and text Copying / internet Downloading / application any to Preparing / internet the from files Printing / print to</p>		
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### Year First : Level : Democracy and Rights Human : Subject

Evaluation Method	Learning method	name Subject	Required learning outcomes	Hours	Week
and Tests reports	theoretical	-definition -Human rights objectives	and Knowledge practical application	2	1
and Tests reports	theoretical	d development of The roots and human rights in human history Human rights in ancient and -medieval times	and Knowledge practical application	2	2
and Tests reports	theoretical	Human rights in ancient civilizations, especially the	and Knowledge practical	2	3

		<b>.civilization of Mesopotamia</b>	<b>application</b>		
and Tests reports	theoretical	<b>Human rights in divine laws, with a focus on human rights in Islam</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>4</b>
and Tests reports	theoretical	<b>Human Rights in the Middle Ages: Human Rights in Homes, Schools and Doctrines, Human -Political Theories Rights in Companies and Their Declarations, Revolutions and Constitutions -English Documents ) French -American Revolution Russian -Revolution (Revolution</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>5</b>
and Tests rtsrepo	theoretical	<b>Human rights in contemporary -and modern history International recognition of human rights since World War (I and the United Nations</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>6</b>
and Tests reports	theoretical	<b>Regional recognition of European -s human right Convention on Human Rights American Convention - 1961 - 1966 on Human Rights African Charter on Human Arab Charter on - 1981 Rights 1994 Human Rights</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>7</b>
and Tests reports	theoretical	<b>governmental -Non organizations and human organizations (International -Committee of the Red Cross -Amnesty International (Human Rights Watch</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>8</b>
and Tests reports	theoretical	<b>National human rights organizations</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>9</b>
and Tests reports	theoretical	<b>Human rights in Iraqi constitutions: between theory and reality</b>	<b>and Knowledge practical application</b>	<b>2</b>	<b>10</b>
and Tests reports	theoretical	<b>The relationship between human rights and public</b>	<b>and Knowledge practical</b>	<b>2</b>	<b>11 +1</b>

		:freedoms 1- In the Universal tion of Human Declara .Rights 2- In regional charters and .national constitutions	application		2
and Tests reports	theoretical	<b>Essential human rights and .collective human rights</b>	and Knowledge practical application	2	13
and Tests sreport	theoretical	<b>Economic, social, and cultural human rights, and civil and political human rights</b>	and Knowledge practical application	2	14
and Tests reports	theoretical	<b>Modern human rights: The The -facts of development -right to a clean environment .ight to genuine solidarityThe r</b>	and Knowledge practical application	2	15
and Tests reports	theoretical	<b>Guarantees for respecting and protecting human rights at the guarantees in -national level -the constitution and laws guarantees in the principle of .ule of lawthe r</b>	and Knowledge practical application	2	16
and Tests reports	theoretical	<b>Guarantees in constitutional Guarantees in -oversight freedom of the press and The role of -public opinion governmental -non organizations in respecting .man rightsand protecting hu</b>	and Knowledge practical application	2	17
and Tests reports	theoretical	<b>Guarantees, respect and protection of human rights at the international level: The role of the United Nations and its specialized agencies in .providing guarantees</b>	and eKnowledg practical application	2	18 +1 9
and Tests reports	theoretical	<b>The role of regional organizations (Arab League, European Union, African Union, Organization of (American States, ASEAN</b>	and Knowledge practical application	2	20
and Tests	altheoretic	<b>-General theories of freedoms</b>	and Knowledge	2	21

reports		<b>the origin of rights and the project's -freedoms position on declared rights the use of the -and freedoms .term public freedoms</b>	practical application		
and Tests reports	theoretical	<b>e of the The functional nature concept of public freedoms: Philosophical considerations Structural –of functional right considerations of positive Economic –right considerations and public .freedoms</b>	and Knowledge practical application	2	22 +2 3
and Tests reports	theoretical	<b>e legal basis of the rule of Th law</b>	and Knowledge practical application	2	23
and Tests reports	theoretical	<b>Regulation of public freedoms by public authorities</b>	and Knowledge practical application	2	24
and Tests reports	theoretical	<b>judicial litigation or-Non grievance</b>	and Knowledge practical application	2	25
and Tests reports	theoretical	<b>-Judicial challenge determining the state's responsibility for its legal actions</b>	and Knowledge practical application	2	26
and Tests reports	theoretical	<b>al The impact of the du judiciary on public freedoms Public freedoms according to administrative jurisprudence</b>	and Knowledge practical application	2	27
and Tests reports	theoretical	<b>Equality: The historical development of the concept of equality</b>	and Knowledge practical application	2	28
and Tests reports	theoretical	<b>The modern development of the idea of equality</b>	and Knowledge practical application	2	29
and Tests reports	theoretical	<b>Gender equality Equality between individuals based on their beliefs and .membership</b>	nda Knowledge practical application	2	30

**Year First :Level ,Language English :Subject**

<b>Evaluation Method</b>	<b>Learning method</b>	<b>name Subject</b>	<b>Required learning outcomes</b>	<b>Hours</b>	<b>Week</b>
and Tests reports	theoretical	Definition of basic English terms	and Knowledge Application	1	1
and Tests reports	theoretical	English Language How many units are three in English	and Knowledge Application	1	2
and Tests reports	theoretical	The eight parts of speech	and Knowledge Application	1	3
and Tests reports	theoretical	Parts of speech 2	and Knowledge Application	1	4
and Tests reports	theoretical	Conversation	and Knowledge Application	1	5
and Tests reports	theoretical	Department of prosthetics and ambulance	and Knowledge practical application	1	6
and Tests reports	theoretical	Verb to be 1	and Knowledge Application	1	7
and Tests reports	theoretical	Verb to be 2	and Knowledge Application	1	8
and Tests reports	theoretical	Prepositions1	and Knowledge Application	1	9
and Tests reports	theoretical	Preposition 2	and Knowledge Application	1	10
and Tests reports	theoretical	Punctuation marks	and Knowledge Application	1	11
and Tests reports	theoretical	Simple past tense	and Knowledge Application	1	12
and Tests reports	theoretical	Simple past continuous tense	and Knowledge Application	1	13
and Tests reports	theoretical	Past perfect tense	and Knowledge Application	1	14
and Tests reports	theoretical	Sentence types	and Knowledge Application	1	15
and Tests reports	theoretical	Present simple	and Knowledge Application	1	16
and Tests reports	theoretical	Present continuous	and Knowledge Application	1	17

and Tests reports	theoretical	Present perfect	and Knowledge Application	1	18
and Tests reports	theoretical	Synonyms and antonyms	and Knowledge Application	1	19
and Tests portsre	theoretical	Possessive adjectives	and Knowledge Application	1	20
and Tests reports	theoretical	Can/can't Adverbs Requests	and Knowledge Application	1	21
and Tests reports	theoretical	Future plans	and Knowledge Application	1	22
and Tests rtsrepo	theoretical	Definite and infinite articles	and Knowledge Application	1	23
and Tests reports	theoretical	Some and any Like and would like	and Knowledge Application	1	24
and Tests reports	theoretical	Passives	and Knowledge Application	1	25
and Tests reports	theoretical	present passive	and Knowledge Application	1	26
and Tests reports	theoretical	Past passive	and Knowledge Application	1	27
and Tests reports	theoretical	Auxiliary verb	and Knowledge Application	1	28
and Tests reports	oreticalalthe	Modal verbs	and Knowledge Application	1	29
and Tests reports	theoretical	The tense system	and Knowledge Application	1	30

## Assessment methods

.Daily and oral tests .'

.Discussion sessions and participation in the weekly court training -٢

Planning for personal development - ١١

- 1- Annual periodic updates to the curricula and scientific vocabulary related to the subject
- 2- Daily preparation of teaching plans according to the specified program and curriculum and with fixed dates throughout the year
- 3- Report writing by students throughout the year
- 4- Preparing theoretical and scientific research

Admission criteria (establishing regulations related to enrollment in -١٢  
(the institute

petitive Preparatory Certificate / Scientific and Literary Branches / Com  
Average

The most important sources of information about the program -١٣

- 1- the reviewer
- 2- Information network
- 3- Books and pamphlets related to the curriculum of the Department of Legal Administration

Description Program -٤

Practical credit hours	Credit hours (theory)	Course name	Course code	Year/Level

٢	٤	Commercial Law	LTU100	/٢٠٢٤/٢٠٢٣ Second

### Expected learning outcomes of the program -٤

#### Knowledge

**Keeping pace with the -١  
a way that is development of laws in  
appropriate and consistent with  
achieving social justice**

**Communicating with all -٢  
international and local organizations  
that serve the community, achieve  
justice, and are aware of rights and  
duties, and are useful for developing  
and voluntary aspect of the cultural  
legislative contribution in a way that  
.serves the community**

#### Skills

**The ability to distinguish between -١**

**a sales contract and other contracts**

**Distinguishing between -  
consensual and formal contracts,  
ntracts for the and the danger of co  
sale of real estate, vehicles, and  
machinery, as they require a specific  
.form to transfer ownership**

**Teaching students how to link the -  
legal consequences of a sale,  
whether the obligations of the seller  
or the buyer, with the types of  
wsuits that can be filed regarding a la  
.breached sales contract**

## **Values**

**Developing students' abilities to  
share modern scientific ideas and  
developments in legal legislation in a  
way that suits the emerging changes  
in local and international society in  
light of the rise of democracy and its  
.effects on social values**

## **Teaching and learning strategies -<sup>9</sup>**

**Explaining the practical material to students in detail, presenting -  
practical examples and cases, and clarifying their legal implications for  
.studentsthe s**

**Involving students in illustrative examples presented to facilitate -**

**understanding of the topic and to place them within the framework of hypothetical scenarios**

**Linking the theoretical explanation to practical reality so that the student understand the importance of the legal implications resulting from the sales contract**

**Evaluation methods-1**

**Weekly, monthly, and daily exams (both written and oral) and the final exam for the course**

**Faculty -11**

**Faculty members**

	<b>Faculty preparation</b>	<b>Special requirements/skills (if any)</b>		<b>pecializatiSp on</b>	<b>Scientific rank</b>
permanent	angel		Specia	year year	assistant professor
permanent	angel				teacher

**Professional development**

**and Guiding new faculty members / Developing staff through specialized**

**based courses and their effectiveness with students-skills**

**members includes practical The professional development of faculty members in virtual courts , participation in international arbitration, and community engagement in solving societal problems**

**The criterion for accepting/accepting proposals for community solving internal problems is to activate the contributions to .administration's role in resolving local conflict**

**Key sources of information about the program .**

**1- Dr. Saeed Mubarak and Dr. Taha – A Summary of Named Contracts  
Mulla Huwaish-Al**

**2- Sources of :  
Hakim-Dr. Abdul Majeed Al – Obligation**

**3- – and Construction , Lease , A Concise Guide to Civil Contracts: Sale  
Fadhli-Dr. Jaafar Al**

**1901of (٤)The text of the Iraqi Civil Code No. -٤**

**Program Development Plan-١٤**

**1- ng modern applied methods in the field of litigation before the Usi courts and digitizing the judicial administration to display information to the parties to the case, and to be aware of notifications and register the case electronically using devices**

**2- e of the virtual court and statement of the role of the social Practic researcher with the strengthening of the role of the human rights judge on behalf of the Human Rights Commission**

**3- Comparing Arab laws and legislation with scientific research . methods**

**Course description templateCourse**

**First week-۱**

**Definition of named contracts and the reasons why the legislator regulated them, unlike unnamed contracts**

**Second week-۲**

**Defining the sales contract, its characteristics, and how it differs from other contracts**

**Third week-۳**

**Capacity – Defects of consent – Consent – Formation of a sales contract**

**Fourth week-۴**

**sample – trial – condition – option of inspection – Option sale**

**Fifth week-۵**

**its effects – its conditions – Promise to sell**

**Week Six-۶**

**deposit – encePromise of prefer**

**Week Seven -۷**

**terms of sale – The shop in the sales contract**

**Week Eight -۸**

## **Conditions – Definition – Price**

**Ninth week-٩**

**Principles of Price Determination      Undervaluation – Trivial Price -**

**١٠ Week**

**–transfer of ownership – r's obligations  
warranty against eviction and title**

**١١ Week**

**Delivery – Warranty against latent defects – Seller's obligations**

**١٢ Week**

**Increase and decrease in the price of the goods sold – Accessories for sale**

**Week Thirteenth w-١٣**

**Place and – Interest on the price – Payment of the price – Buyer's obligations  
time of payment**

**١٤ Week**

**Seller's guarantees – Right of retention**

**١٥ Week**

**Delivery – Commitment to pay sales expenses**

## **Program Description/Crimes of the Oth regime**

<b>icsTop</b>	<b>weeks ,Chapters</b>
Crimes of the Ba'ath regime according to the Iraqi High Court Law of The concept of crimes and their categories	
Definition of crime, linguistically and technically Crime divisions	
es of international crimesTyp	
Decisions issued by the Supreme Criminal Court	and ,١Week ,١Week ٢Week
Psychological and social crimes, their effects, and the most prominent violations of the Ba'athist regime in Iraq	

Psychological crimes of psychological crimes Mechanisms social crimes militarization of society	Weeks four, five, and six
The Ba'athist regime's stance on religion	
Violations of Iraqi laws	
Images of human rights violations and crimes of authority	
Some decisions regarding the political and military lations of the Ba'ath regime	
Prisons and detention centers of the Ba'ath regime	
Environmental crimes of the Ba'ath regime in Iraq	
War and radioactive pollution and landmine explosions (es (scorched earth policy	
Destruction of cities and villag draining the marshes	
Demolition of palm groves, trees and crops	
Mass grave crimes	Weeks seven, eight, and nine
Events of the mass graves of genocide committed by the me in Iraq	
Ba'athist regi	
Chronological classification of genocide graves in Iraq for .AD ٢٠٠٣-١٩٦٣ the period	
Sources and references	

:Principles of Administrative Law -٣

١Week	
,An introduction to administrative law, its origins, development, characteristics .and sources	
٢Week	
The relationship of administrative law to public administration and to other branches of law	

Week One	Administrative activity, its purposes, methods, and bodies; administrative control
Week Two	elements, types, and origins ,Public utility theory, its definition
Week Three	service , its concept, definition of a public employee, appointment, confirmation, salary, allowances, and bonuses
Week Four	Retirement pension and other benefits, disciplinary system and employee duties
Week Five	Disciplinary action, employee penalties, and appeal procedures
Week Six	(Termination of employment relationship (resignation
Week Seven	Dismissal of incompetent employees and their referral to retirement
Week Eight	protection Public funds: their standards, use, and
Week Eleven	Management work General law and administrative decisions: definition, elements, and types
Week Twelve	Control over administrative work and its types
Week Thirteen	court Administrative Court and the procedures for appealing before the
Week Fourteen	

Appealing administrative decisions and methods of appeal

Week fifteen

Legality and legitimacy of administrative decisions and the distinction between them

:Reliable sources

١- University of Mosul - The Mediator in Administrative Law -Dr. Maher Saleh Alawi  
٢٠٠٩

٢- -Dr. Ali Muhammad Badir, Dr. Issam Abdul Wahab, and Dr. Mahdi Yassin  
١٩٩٣Baghdad -Principles and Provisions of Administrative Law

٣- ٢٠٠٦ -Alexandria -Administrative Law -Helou -Dr. Majed Ragheb El

٤- Principles and Provisions of Administrative -del Wahab Dr. Mohamed Refaat Ab  
.٢٠٠٢Alexandria -Law

:Course description /Electronic Business Administration/Second Stage

Course description template

1. ١Week

Introduction to Electronic Business Management

2. ٢Week

business -ip between management and eThe relationsh

3. ٣Week

business-Stages of development of e

4. ٤Week

business -The relationship between commerce and e

5. ٥Week

commerce Business electronic -The difference between e

6. ٦Week

raditional commercecommerce and t -The difference between e

7. ٧Week

business -and their relationship to e commerce patterns-E								
8.	Week	<ul style="list-style-type: none"> <li>• business-and benefits of e commerce –Challenges of</li> </ul>						
9.	Week							
		business -E component s according to market requireme nts				Obstacles to government		
10. Week								
		Customer behavior -model with e management		Customer Relationship Management				
11. Week Eleven								
business- for e models classify the details of the capture process. The decision								
12. Week Twelve								
Quality Management/Financial Management/Production Management /Entrepreneurship		Electronic auctions and the effectiveness of gemenetelectronic mana 10 and , 12 , 13 Weeks of protection against online auctions Methods business management-in e						
		Electronic administration breaches, hacking, urity measuresmethods of protection, and sec						

## Course objective

Business administration is considered one of the most important university majors, as it aims to equip students with the skills and tools necessary to manage businesses efficiently and effectively. Courses include many important concepts and topics that help students better understand how to manage businesses.

Business administration is considered one of the most important university majors, aiming to equip students with the knowledge and skills necessary to manage businesses efficiently and effectively. The business administration curriculum includes many important concepts and topics, such as entrepreneurship, marketing management, operations management, project management, statistics,

uman resource management, finance, and international business managementaccounting, h

The business administration major courses aim to provide students with the knowledge necessary  
business better understand how to manage businesses and improve performance and efficiency  
.organization

: Reliable sources

.٢٠٢٠ Yawzi for the year -The Electronic Management Book by Dr. Saad Ghaleb Yassin Al  
/government-business strategy/E-Online lectures/Book on e

Course Description Template/Penal Law Special Section

١Week

ndamentals of Penal Law : General and Special SectionsFu

٢Week

Types of crimes that breach public trust

٣Week

Crimes involving breach of official duties

٤Week

Bribery and financial gain crimes

٥Week

ublic interest to obtain a benefitThe crime of misappropriation and harming the p

◦Week

Immoral crimes Public morals

◦Week

The crime of sexual assault and seduction under the guise of marriage

◦Week

The crime of indecent exposure

◦Week

Crimes committed against persons

◦Week

incitement, assault, and concealing the victim's body The crime of

◦Week

Crimes against human safety

Week Eleven

Types of assault crimes and their punishment

Week Twelve

Crimes that violate human freedom

◦Week

kidnapping crimes

Week Fourteen

Property Crimes against

Week fifteen

Breach of trust, fraud, and related crimes

:Reliable sources

Decisions of the Iraqi Criminal Court

Haidari-The Methodological Book of Penal Law, Special Section / Dr. Jamal Ibrahim Al-

cePublications of the Iraqi Ministry of Justice

Judicial Precedents / Justice Magazine-

Curriculum skills a plan																			
For evaluation Subject The program from Individual Learning For outputs Interview squares in signal situation Please																			
The program from Required Learning outputs																			
and liepub Skills ) rehabilitation Skills ( Transferred Related The other With the ability Employment and development ( personal)				emotional Goals Values			Marathi Goals In the Private program				cognitive Goals				or essential optional		The course name	The code course	Year/ Level
4 d	3 d	2 d	1 d	4 J	3 C	2 J	1 J	4B	3b	2b	1b	4 a	3 a	2 a	1 a				
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	compulsory	Principles of Statistics	TIN100	Stage First
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Introduction to the Study of Law	LTU100	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Status Law Personal	LTU101	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	=	Sources of commitment	LTU102	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	optional	Constitutional law	LTU110	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	optional	Intellectual property rotectionp	LTU108	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	essential	Applications (1) Computer Computer Applications (1)	NTU102	
√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	compulsory	and man rights democracy Human Rights & Democracy	NTU100	

✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	essential	unless the language English	NTU101
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	compulsory	Arabic the language Arabic	NTU103
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	optional	Physical education	NTU104
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	optional	French	TIK109
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	essential	-Laws Penalties Special Section	TIK 108

### Curriculum skills a plan

For evaluation Subject The program from Individual Learning For outputs Interview squares in signal situation Please

#### The program from Required earningL outputs

and public Skills ) rehabilitation Skills ( Transferred Related The other With the ability Employment and development ( personal)															emotional Goals Values	Marathi Goals In the Private program	cognitive Goals	or essential ptionalo	The course name	The code course	Year/ Level
4 d	3 d	2 d	1 d	4 J	3 C	2 J	1 J	4B	3b	2b	1b	4 a	3 a	2 a	1 a						
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	compulsory	English language	NTU200	Stage Second		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	compulsory	business -E management	TIN200			
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	essential	Enforcement Law	LMT200			
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	=	Code of Civil Procedure	LMT202			
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	essential	Code of Criminal Procedure	LMT205			

✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	=	research project Proposal	LMT209	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	lessentia	Administrative Law	LMT203	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	compulsory	Profession Ethics Professional Ethics	NTU204	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	=	English the language English	NTU200	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	=	Sale contract	LMT210	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	=	Investment Law	LMT211	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	=	Baath crimes crimes	NTU203	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	help	Principles The economy	TIN201	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	essential	Legal readings in English	LMT207	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	essential	Administrative Judiciary	LMT208	

