

Ministry of Higher Education and Scientific Research  
Scientific Supervision and Evaluation Authority  
Quality Assurance and Academic Accreditation Department

## Academic Program Description Form for Colleges and Institutes

University Name: Northern Technical University

College/Institute: Kirkuk Technical Institute

Scientific Department:

Name of academic or professional program: Technical Diploma

Name of final certificate: Technical Diploma

Study system: Courses

Description preparation date: / /2025

File filling date: / /2025

Signature:



Name of Head of Department: *Dr. Ahmed Abd*

Date:

Signature:



Scientific Assistant Name: *الدكتور صواش شاهين ابراهيم*

Date:

File checked by

Quality Assurance and University Performance Division

Quality Assurance and University Performance Division Head: Assist.Lecturer.. Alaa Abdulwahhab

Azeez Baker

Date:

Signature:



Approval of the Dean  
Prof. Dr. Ashti Mahdi Aref

# TEMPLATE FOR PROGRAMME SPECIFICATION

## HIGHER EDUCATION PERFORMANCE REVIEW: PROGRAMME REVIEW

### PROGRAMME SPECIFICATION

This Programme Specification provide a concise summary of the features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided. It is supported by a specification for each course contributing to the programme.

<b>1.Teaching Institution</b>	Northern Technical University/ Kirkuk Technical Institute
<b>2. Department</b>	Law administration
<b>3.Programme Title</b>	Technical Diploma
<b>4.Title of Final Award</b>	Technical Diploma
<b>5.Modes of Attendance offered</b>	Courses
<b>6.Accreditation</b>	Ministry of Higher Education Scientific Research
<b>7.Other external influences</b>	Non
<b>8.Date of production of this specification</b>	9 / 2 /2025
<b>9.Aims of the Programme</b>	
The department aims to Preparing intermediate legal cadres qualified to complete criminal investigation work, procedural legal work1- and administrative work required to work in the field of the judiciary, or in the legal departments in other state institutions. Supporting and developing the quality of teaching and training by taking advantage of the latest technologies, methods and experiences used globally and locally Providing government departments with middle cadres whose task is to follow up legal procedures in the judicial and legal departments within state institutions. Providing the private sector with auxiliary legal cadres.	

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## **10.Learning Outcomes, Teaching, Learning and Assessment Methods**

### **A. Knowledge and Understanding**

**A1. 1The student's ability to apply knowledge in law, management and supporting sciences**

**A2- The student's knowledge of the principles and professional and ethical responsibilities of the field of specialization**

**Enable the student to evaluate the outcomes of the course with the teaching staff, professionals and employers**

**A3- Working to improve it**

**4The student should learn leadership skills, prevailing laws, values of commitment, moral behavior and respect**

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### **B. Subject-specific skills**

**B1. - Qualifying students to work and integrate into multidisciplinary teams.**

**B2- Qualifying students to design and conduct seminars as well as analyze and interpret prevailing laws**

**B3- Qualifying students to use modern technologies, skills and tools specialized in the administration of law**

**B4- Qualifying the student to identify and formulate legal problems in the field of specialization**

### **Teaching and learning Methods**

**Blended learning (Online educational material with online interaction, with place Classroom methods), Scientific Films , Teaching Videos , Laboratories , Trainee and summer internship , Graduation projects**

#### **Assessment method**

**Daily , Monthly , Final examination and weekly reports**

**Oral Tests / Written Tests / Weekly Reports / Daily Attendance / Exams**

**Quarterly and final.**

### **C. Thinking Skills**

**C1. Student gain principles skills of Fundamental lab manager**

**C2. Analysis and solve problems that face people in med**

**C3. Evaluate the solutions that offer and choose the suitable one**

**C4. Design and open Medical lab. And upgrade the self learn skills**

#### **Teaching and Learning Methods**

**Blended learning (Online educational material with online interaction, with place Classroom methods), Scientific Films , Teaching Videos , Laboratories , Trainee and summer internship , Graduation projects**

#### **Assessment methods**

**Daily , Monthly , Final examination and weekly reports**

#### **D. General and Transferable Skills (other skills relevant to employability and personal development )**

**D1. Team work skills**

**D2. Computing and Internet skills**

**D3. English Lagrange skills**

**D4. Leadership and taking the responsibility skills**

**D5. Self learning and lifelong learning**

#### **Teaching and Learning Methods**

**Blended learning (Online educational material with online interaction, with place Classroom methods), Scientific Films , Teaching Videos , Laboratories , Trainee and summer internship , Graduation projects**

#### **Assessment Methods**

**Daily , Monthly , Final examination and weekly reports**

#### **11. Programme Structure**

<b>Level/Year</b>	<b>Course or Module Code</b>	<b>Course or Module Title</b>	<b>Credit rating</b>	<b>12. Awards and Credits</b>
First Level	Course	Law Administration	Practice/ 24 Theoretic /27	<b>Bachelor Degree Requires (x) credits</b>
Second Level	Course		P/ 26 C/30	


### **13. Personal Development Planning**

- 1- Self learning**
- 2- Scientific seminars and symposium**
- 3- Scientific researching and publishing papers**
- 4- Trainee courses outside and inside the country**

**Work Participation in graduate employment programs and participation in courses within the country. Work on participation with organizations working in the field of human rights and participation in courses**

**- Scientific research work**

**Research with community policing to identify social crimes**

**- Seminars on the phenomenon of drugs, intoxicants, administrative corruption, gender and their spread in society**

**- Scientific seminars The participation of young people in society and the reluctance to smoke due to the spread of diseases and their impact on the economic level**

### **14. Admission criteria**

- High school section**
- The average degree-**
- Scientific Literary and Commercial Branch Administrative Departments**
- - Average (minimum 53)**

### **15. Key sources of information about the programme**

- 1- Book and textbook**
- 2- Scientific catalogues**
- 3- Scientific research and publishing paper**
- 4- Internet**

## Curriculum Skills Map

Please tick in the relevant boxes where individual Programme Learning Outcomes are being assessed

### Programme Learning Outcomes

Year/level	Course Code	Course Title	Core (C) Title or Option (O)	Knowledge and understanding				Subject-specific skills				Thinking Skills				General and Transferable Skills relevant to employability and personal development			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4	D1	D2	D3	D4
First	LMT101	Personal Status Law	C	√	√	√	√	√	√	√		√	√	√		√	√	√	
	NTU105	University sport	O	√	√	√		√	√	√		√		√	√	√	√	√	
Second	LMT205	Principles of criminal trials	C	√	√	√		√	√	√		√		√	√	√	√	√	
	TIN201	Principles of Economics	O	√	√	√		√	√	√		√	√	√		√	√	√	

B/ Book    T/ Theory    P/Practical    R/Report    S/Seminar    L/Lab.    J/Project



## TEMPLATE FOR COURSE SPECIFICATION

### HIGHER EDUCATION PERFORMANCE REVIEW: PROGRAMME REVIEW

#### COURSE SPECIFICATION

This Course Specification provides a concise summary of the main features course and the learning outcomes that a typical student might reasonably expect to achieve and demonstrate if he/she takes advantage of the learning opportunities that are provided. It should be cross-referenced with the specification.

1. Teaching Institution	Ministry of higher education & scientific research
2. University Department/Center	Northern Technical University
3. Course title/code	LMT101/ Personal Status Law
4. Programme (s) to which it contributes	
5. Modes of Attendance offered	Attended/ Mandatory.
6. Semester/Year	2024-2025
7. Number of hours tuition (total)	3
8. Date of production/revision of this specification	9 / 2 /2025
9. Aims of the Course	
Equip the scientific knowledge. Techniques for students depend on instruction in the section of private skills of teaching and learning methods in addition to thinking and personal development skills.	
Delivery of the scientific material that the student must receive in accordance with the instructions mentioned in the special skills item in	
Required learning outcomes and methods of teaching, learning and evaluation.	
The student has knowledge and knowledge of the foundations of general legal and	

personal status issues and expand his horizons for issues and methods of legal management to solve personal matters and enable the student to know the rights and obligations arising from the marriage contract
10. Learning Outcomes , Teaching, Learning and Assessment Methods
<p>A. Knowledge and Understanding</p> <p><b>A1.</b></p> <p><b>A-1 The student shall have knowledge of the Personal Status Law and its conformity with Islamic law in cases of legitimacy and legal due to the existence of the family bond and the role of the judge in family reunification through the law because he is committed to issues of Islamic legitimacy</b></p>
<p>B. Subject-specific skills</p> <p><b>B1.</b></p> <p>Reviewing samples of the decisions of the personal status judge and expressing an opinion and its compatibility with Sharia and the law</p>
Teaching and Learning Methods
Blended learning (Online educational material with online interaction, with place Classroom methods), Scientific Films , Teaching Videos , Laboratories , Trainee and summer internship , Graduation projects
practical application to solve personal status issues, visit personal status judges, participate in practical and realistic discussion of the issues presented, and express a realistic opinion through interaction between the judiciary and education
Assessment methods
Daily , Monthly , Final examination and weekly reports
<p>C. Thinking Skills</p> <p><b>C1. Student gain principles skills of Fundamental lab manager of Personal Status Law</b></p>
<b>C2. Analysis of cases presented before the personal status judge in accordance with Sharia and law.</b>

C3. Evaluate the solutions that offer and choose the suitable one  
Social research between spouses to resolve family issues before  
the home in the case before the judge.

### Teaching and Learning Methods

Blended learning (Online educational material with online interaction, with  
place Classroom methods), Scientific Films , Teaching Videos , Laboratories ,  
Trainee and summer internship , Graduation projects

### Assessment methods

Daily , Monthly , Final examination and weekly reports

D. General and Transferable Skills (other skills relevant to employability  
and personal development)

D1. Team work skills

D2. Computing and Internet skills

D3. English Lagrange skills

D4. Leadership and taking the responsibility skills

D5. Self-learning and lifelong learning

### 11. Course Structure

Week	Hours	ILOs	Unit/Module or Topic Title	Teaching Method	Assessment Method
weekly	3			attendance	Oral exams

### 12. Infrastructure

Required reading: - CORE TEXTS - COURSE MATERIALS - OTHER	Explanation of the Personal Status Law No. 188 of 1959 Main references (sources) The book of inheritance and will and the book explaining the personal status law / by Dr. Ahmed Al-Kubaisi
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Special requirements (include for example workshops, periodicals, IT software, websites)	
Community-based facilities (include for example, quest, lectures, internship, field studies)	

13. Admissions	
Per-requisites	
Minimum number of students	85
Maximum number of students	150