



Office Administration Department (Second Level) First Semester, Section (1) for the academic year 2023-

2024, morning study

(54) Hall

2:30 - 1:30	1:30 -12:30	12:30 -11:30	11:30 -10:30	10:30 - 9:30	9:30 - 8:30	today
Human Resources		E correspondence		Organizational of the Office		Sunday
M.M. Ahmed Abdel Sattar		m.m. Talat Wazir		Anwar Hadi Taha		
E–Business Management		Service legislation		Time management		Monday
M.M. Doaa Abdel Wahed		M.M. Ibrahim Abdel Khaleq		M.M. Nisreen Muhammad Fathi		
Time management		Service legislation		Profession Ethics		Tuesday
M.M. Nisreen Muhammad Fathi		M.M. Ibrahim Abdel Khaleq		M.M. Yassemen Taha		
Organizational of the Office			Arabic correspondence		E–Business Management	Wednesday
Anwar Hadi Taha			M. Lamia Mohammed Jassim		M.M. Doaa Abdel Wahed	
	E correspondence m.m. Talat Wazir		Human Resources M.M. Ahmed Abdel Sattar			Thursday





Office Administration Department (Second Level) First Semester, Section (2) for the academic year 2023-

2024, morning study

(52) Hall

2:30 - 1:30	1:30 -12:30	12:30 -11:30	11:30 -10:30	10:30 - 9:30	9:30 - 8:30	today
E correspondence		Organizational of the Office		Human Resources		Sunday
m.m. Talat Wazir		Anwar Hadi Taha		M.M. Ahmed Abdel Sattar		
Time management		E–Business Management		Service legislation		Monday
M.M. Nisreen Muhammad Fathi		M.M. Doaa Abdel Wahed		M.M. Ibrahim Abdel Khaleq		
Profession Ethics		Time management		Service legislation		Tuesday
M.M. Yassemen Taha		M.M. Nisreen Muhammad Fathi		M.M. Ibrahim Abdel Khaleq		
Arabic correspondence M. Lamia Mohammed Jassim		E–Business Management M.M. Doaa Abdel Wahed	0	rganizational of the Office Anwar Hadi Taha		Wednesday
	Human Res M.M. Ahmed Al		E correspondence m.m. Talat Wazir			Thursday