



Office Administration Department (Second Level) First Semester, Section (1) for the academic year 2023-2024, morning study
(54) Hall

2:30 – 1:30	1:30 – 12:30	12:30 – 11:30	11:30 – 10:30	10:30 – 9:30	9:30 – 8:30	today
Human Resources M.M. Ahmed Abdel Sattar	E correspondence m.m. Talat Wazir	Organizational of the Office Anwar Hadi Taha				Sunday
E-Business Management M.M. Doaa Abdel Wahed	Service legislation M.M. Ibrahim Abdel Khaleq	Time management M.M. Nisreen Muhammad Fathi				Monday
Time management M.M. Nisreen Muhammad Fathi	Service legislation M.M. Ibrahim Abdel Khaleq	Profession Ethics M.M. Yassemen Taha				Tuesday
Organizational of the Office Anwar Hadi Taha	Arabic correspondence M. Lamia Mohammed Jassim	E-Business Management M.M. Doaa Abdel Wahed				Wednesday
E correspondence m.m. Talat Wazir	Human Resources M.M. Ahmed Abdel Sattar					Thursday



Office Administration Department (Second Level) First Semester, Section (2) for the academic year 2023-2024, morning study
(52) Hall

2:30 – 1:30	1:30 – 12:30	12:30 – 11:30	11:30 – 10:30	10:30 – 9:30	9:30 – 8:30	today
E correspondence m.m. Talat Wazir		Organizational of the Office Anwar Hadi Taha		Human Resources M.M. Ahmed Abdel Sattar		Sunday
Time management M.M. Nisreen Muhammad Fathi		E–Business Management M.M. Doaa Abdel Wahed		Service legislation M.M. Ibrahim Abdel Khaleq		Monday
Profession Ethics M.M. Yassemen Taha		Time management M.M. Nisreen Muhammad Fathi		Service legislation M.M. Ibrahim Abdel Khaleq		Tuesday
Arabic correspondence M. Lamia Mohammed Jassim		E–Business Management M.M. Doaa Abdel Wahed	Organizational of the Office Anwar Hadi Taha			Wednesday
Human Resources M.M. Ahmed Abdel Sattar			E correspondence m.m. Talat Wazir			Thursday